



# EXECUTIVE BOARD AGENDA

**DATE OF MEETING:** Tuesday, March 18, 2025, 5:30 p.m.

**PLACE OF MEETING:** Brownsburg Town Hall, Council Room - 61 North Green Street, Brownsburg, IN 46112

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE; MOMENT OF SILENCE
3. ROLLCALL TO DETERMINE QUORUM BY PRESIDING OFFICER
4. CITIZENS' COMMENTS RELATED TO AGENDA ITEMS
5. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S):

- 5.1. Regular Meeting Minutes Monday, October 7, 2024

Documents:

[DRAFT BFT EXECUTIVE BOARD REGULAR MEETING\\_MINUTES\\_10.7.2024.PDF](#)

6. APPROVAL OF EXPENSE REPORT(S):

- 6.1. February 2025 Expense And Revenue Report

Documents:

[EXP 2025-02 - BOARD REPORT.PDF](#)  
[REV 2025-02.PDF](#)  
[2025-02 EXPENSE REPORT.PDF](#)

7. EXECUTIVE BOARD ITEMS

- 7.1. Fire Chief Purchase Authority

Motion to authorize the Fire Chief's spending to 50,000.00 in accordance with the Interlocal Agreement per Section 6.2

8. FIRE CHIEF ITEMS

- 8.1. Policy And Job Description Updates

Documents:

1330 - JOB DESCRIPTION - DIVISION CHIEF OF FIRE TRAINING (NEW).PDF  
1330 - JOB DESCRIPTION - DIVISION CHIEF OF FIRE TRAINING-NO  
(OLD).PDF  
GENERAL ORDER 2024-209 - FAMILY RELATIONSHIPS AND NEPOTISM  
(NEW POLICY).PDF  
209 - FAMILY AND ROMANTIC RELATIONSHIPS AT WORK (OLD  
POLICY).PDF

9. ATTORNEY ITEMS
10. BOARD COMMENTS, ANNOUNCEMENTS, AND OTHER BUSINESS
11. COMMENTS FROM FLOOR
12. DATE, TIME, AND LOCATION OF NEXT EXECUTIVE BOARD MEETING
13. ADJOURNMENT

*The BFT acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e., sign interpretive services, alternative audio/video devices, and amanuenses) for participation in or access to Town sponsored public programs, services, and/or meetings, the BFT requests that individuals make requests for these services two business days ahead of the scheduled program, service, and/or meeting. To make arrangements, contact us at 317-852-1190 or [Admin@BrownsburgFire.org](mailto:Admin@BrownsburgFire.org).*



## **EXECUTIVE BOARD Regular Meeting**

Brownsburg Fire Territory Headquarters  
470 East Northfield Drive  
Brownsburg, Indiana 46112  
Classroom B

### **MEETING MINUTES**

Monday, October 7, 2024  
5:00 P.M.

#### **Attendees**

Travis Tschaenn, Town of Brownsburg Representative  
Angela Delp, Brown Township Trustee  
Steve Patterson, Lincoln Township Trustee (Chairman)  
Larry C. Alcorn, Fire Chief  
Scott Krapf, Attorney

#### **I. CALL TO ORDER**

- a. Mr. Patterson called the Brownsburg Fire Territory (“BFT”) Executive Board (the “Board”) meeting to order at 5:00 p.m.

#### **II. PLEDGE OF ALLEGIANCE; MOMENT OF SILENCE**

- a. Everyone in attendance recited the Pledge of Allegiance and observed a moment of silence.

#### **III. ROLL CALL TO DETERMINE QUORUM BY PRESIDING OFFICER**

- a. Roll call was taken, and it was determined that all Board members were present.

#### **IV. CITIZENS' COMMENTS RELATED TO AGENDA ITEMS**

- a. Mr. Jim Murphy, 10726 North State Road 267, Brownsburg, Indiana



## VI. APPROVAL OF PREVIOUS MINUTES FROM PREVIOUS MEETING(S):

- a. Regular Meeting Minutes: Tuesday, September 24, 2024, at 6:00 p.m.

**Motion:** Angela Delp made a motion to APPROVE the Tuesday, September 24, 2024, Executive Board Regular Meeting Minutes. Motion 2nd by Travis Tschaenn. The motion carried 3 in favor/ 0 Opposed/ 0 abstained.

## VII. APPROVAL OF EXPENSE REPORT(S):

- a. September 2024 Activity: \$57,509.61

**Motion:** Travis Tschaenn made a motion to APPROVE the September 2024 Expense Report Motion 2nd by Angela Delp. The motion carried 3 in favor/ 0 Opposed/ 0 abstained.

## VIII. EXECUTIVE BOARD ITEMS

- a. Old Business
- b. Re-stated Interlocal Cooperation Agreement 2002

**Motion:** Travis Tschaenn made a motion to delegate to the Chief to put together a committee for the restated Interlocal Cooperation Agreement to reopen 2nd by Angela Delp. The motion carried 3 in favor/ 0 Opposed/ 0 abstained.

- c. New Business  
None.

## IX. FIRE CHIEF ITEMS

- a. Old Business  
None.
- b. New Business  
Monthly Staff Report(s) 1. September Activity

- c. General Order 2024 – 505 Overtime (Revision)

**Motion:** Travis Tschaenn made a motion to APPROVE the General Order 2024 – 505 Overtime (Revision) 2nd by Angela Delp. The motion carried 3 in favor/ 0 Opposed/ 0 abstained

- d. Station Repairs Funding

Station #131: Limestone Brick Repair

**Motion:** Travis Tschaenn made a motion to APPROVE Station 131: Limestone Brick Repair 2nd by Angela Delp. The motion carried 3 in favor/ 0 Opposed/ 0 abstained

Station #132: Septic Repair

**Motion:** Travis Tschaenn made a motion to APPROVE Station #132: Septic Repair 2nd by Angela Delp. The motion carried 3 in favor/ 0 Opposed/ 0 abstained

Station #133: HVAC Upgrades



**Motion:** Travis Tschaenn made a motion to APPROVE Station #133: HVAC Upgrades 2nd by Angela Delp. The motion carried 3 in favor/ 0 Opposed/ 0 abstained

Station #133: Secondary Laundry Units

**Motion:** Travis Tschaenn made a motion to APPROVE Station #133: Secondary Laundry Units 2nd by Angela Delp. The motion carried 3 in favor/ 0 Opposed/ 0 abstained

Station Repairs Funding

**Motion:** Travis Tschaenn made a motion to APPROVE the subject to necessity for appropriation to give the Chief and the Clerk Treasurer authority to either appropriate or release current funding in place for repairs. 2nd by Angela Delp. The motion carried 3 in favor/ 0 Opposed/ 0 abstained

## X. ATTORNEY ITEMS

- a. None.

## XI. BOARD COMMENTS, ANNOUNCEMENTS, AND OTHER BUSINESS

- a. None.

## XII. COMMENTS FROM THE FLOOR

- a. Mr. Jim Murphy: 10726 North SR 267, Brownsburg, Indiana

## XIII. DATE AND LOCATION OF NEXT REGULAR EXECUTIVE BOARD MEETING

- a. The Board members confirmed the next meeting, as published:

|                       |  |
|-----------------------|--|
| <b>Date and Time:</b> | Tuesday, November 19, 2024, at 5:30 p.m.   |
| <b>Location:</b>      | Brownsburg Fire Territory Headquarters<br>470 East Northfield Drive • Brownsburg, Indiana 46112<br>Classroom B |

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## XIV. ADJOURNMENT

Mr. Tschaenn made a motion to adjourn. Mr. Patterson seconded the motion, and the meeting adjourned at 6:20 p.m.



# Brownsburg Fire Territory

*Vigilantly Serving Our Community*

Meeting minutes are a summary of actions taken at the Brownsburg Fire Territory Executive Board meeting. Please visit [www.Brownsburg.org](http://www.Brownsburg.org), select "Live and Archived Meetings" from the Government menu, and scroll for the desired "Fire Territory Executive Board meeting."

Questions may be directed to Fire Chief Larry C. Alcorn at [lalcorn@BrownsburgFire.org](mailto:lalcorn@BrownsburgFire.org) or via mail to 470 East Northfield Drive, Brownsburg, IN 46112

\_\_\_\_\_  
*Angela Delp, Brown Township Trustee*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Steve Patterson, Lincoln Township Trustee (Chairman)*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Travis Tschaem, Town of Brownsburg Representative*

\_\_\_\_\_  
*Date*

Attest: \_\_\_\_\_

*Andrea Hill Recording Secretary*

\_\_\_\_\_  
*Date*

| Number                   | BEG BUDGET<br>PO'S PREV YEARS | EXPENSE REPORT-<br>ADD'L BUDGET<br>REVISED APPRO | FIRE PROTECTION<br>MONTHLY EXP<br>YTD EXPENSE | TERRITORY<br>PREV. YR MONTH<br>PREV YR YTD | OUTSTANDING PO<br>% SPENT YTD | WHAT'S LEFT<br>TO SPEND |
|--------------------------|-------------------------------|--|---|--|-------------------------------|-------------------------|
| FIRE CHIEF'S PAY         | 124,200.00                    | 0.00   | 9,457.92                                      | 9,070.12                                   | 0.00                          | 100,555.20              |
| 2243.207.113             | 0.00                          | 124,200.00                                       | 23,644.80                                     | 18,140.24                                  | 19.04                         |                         |
| SECRETARY PAY            | 48,400.00                     | 0.00   | 3,577.60                                      | 3,547.60                                   | 0.00                          | 39,456.00               |
| 2243.207.114             | 0.00                          | 48,400.00  | 8,944.00                                      | 7,095.20                                   | 18.48                         |                         |
| SUPPORT SERVICES PAY     | 40,000.00                     | 0.00   | 2,880.00                                      | 2,940.00                                   | 0.00                          | 33,340.00               |
| 2243.207.115             | 0.00                          | 40,000.00  | 6,660.00                                      | 5,370.00                                   | 16.65                         |                         |
| COMMISSION/SEC PAY       | 2,700.00                      | 0.00   | 0.00  | 0.00                                       | 0.00                          | 2,700.00                |
| 2243.207.116             | 0.00                          | 2,700.00   | 0.00  | 0.00                                       | 0.00                          |                         |
| DEPUTY FIRE MARSHALL PAY | 100,200.00                    | 0.00   | 0.00  | 6,026.04                                   | 0.00                          | 91,803.52               |
| 2243.207.117             | 0.00                          | 100,200.00                                       | 8,396.48                                      | 12,052.08                                  | 8.38                          |                         |
| PUBLIC EDUCATOR          | 82,300.00                     | 0.00   | 0.00  | 0.00                                       | 0.00                          | 82,300.00               |
| 2243.207.118             | 0.00                          | 82,300.00  | 0.00  | 0.00                                       | 0.00                          |                         |
| CIVILIAN PARAMEDICS      | 1,476,500.00                  | 0.00   | 82,561.68                                     | 79,208.88                                  | 0.00                          | 1,274,147.88            |
| 2243.207.119             | 0.00                          | 1,476,500.00                                     | 202,352.12                                    | 160,311.58                                 | 13.70                         |                         |
| CIVILIAN TARGET PAY OT   | 0.00                          | 0.00   | 44,739.72                                     | 37,168.22                                  | 0.00                          | (106,949.33)            |
| 2243.207.119.01          | 0.00                          | 0.00   | 106,949.33                                    | 71,352.85                                  | 0.00                          |                         |
| FIREFIGHTER PAY          | 6,045,900.00                  | 0.00   | 437,662.93                                    | 442,699.45                                 | 0.00                          | 4,936,081.77            |
| 2243.207.120             | 0.00                          | 6,045,900.00                                     | 1,109,818.23                                  | 884,970.28                                 | 18.36                         |                         |
| FIRE MARSHAL PAY         | 106,700.00                    | 0.00   | 8,112.82                                      | 7,816.76                                   | 0.00                          | 86,417.95               |
| 2243.207.121             | 0.00                          | 106,700.00                                       | 20,282.05                                     | 15,633.52                                  | 19.01                         |                         |
| IT ADMINISTRATOR         | 12,500.00                     | 0.00   | 954.70  | 917.98                                     | 0.00                          | 10,113.25               |

Time 2:15 PM  
Account Title

Period 02/2025

| EXPENSE REPORT-FIRE PROTECTION TERRITORY | BEG BUDGET      | EXPENSE REPORT-FIRE PROTECTION TERRITORY | EXPENSE REPORT-FIRE PROTECTION TERRITORY | EXPENSE REPORT-FIRE PROTECTION TERRITORY | EXPENSE REPORT-FIRE PROTECTION TERRITORY | EXPENSE REPORT-FIRE PROTECTION TERRITORY |
|--|-----------------|--|--|--|--|--|
| ADD'L BUDGET                             | ADD'L BUDGET    | MONTHLY EXP                              | MONTHLY EXP                              | MONTHLY EXP                              | MONTHLY EXP                              | MONTHLY EXP                              |
| PREV. YR MONTH                           | PREV. YR MONTH  | PREV. YR MONTH                           | PREV. YR MONTH                           | PREV. YR MONTH                           | PREV. YR MONTH                           | PREV. YR MONTH                           |
| OUTSTANDING PO                           | OUTSTANDING PO  | OUTSTANDING PO                           | OUTSTANDING PO                           | OUTSTANDING PO                           | OUTSTANDING PO                           | OUTSTANDING PO                           |
| % SPENT YTD                              | % SPENT YTD     | % SPENT YTD                              | % SPENT YTD                              | % SPENT YTD                              | % SPENT YTD                              | % SPENT YTD                              |
| WHAT'S LEFT                              | WHAT'S LEFT     | WHAT'S LEFT                              | WHAT'S LEFT                              | WHAT'S LEFT                              | WHAT'S LEFT                              | WHAT'S LEFT                              |
| TO SPEND                                 | TO SPEND        | TO SPEND                                 | TO SPEND                                 | TO SPEND                                 | TO SPEND                                 | TO SPEND                                 |
| Number                                   | PO'S PREV YEARS | REVISED APPRO                            | YTD EXPENSE                              | PREV YR YTD                              | % SPENT YTD                              | TO SPEND                                 |
| 2243.207.122                             | 0.00            | 12,500.00                                | 2,386.75                                 | 1,835.96                                 | 19.09                                    |  |
| OVERTIME PAY                             | 250,000.00      | 0.00                                     | 17,462.39                                | 12,554.44                                | 0.00                                     | 195,463.34                               |
| 2243.207.123                             | 0.00            | 250,000.00                               | 54,536.66                                | 29,152.00                                | 21.81                                    |  |
| SPECIAL/CYCLE PAY                        | 100,000.00      | 0.00                                     | 1,728.59                                 | 2,005.99                                 | 0.00                                     | 97,119.14                                |
| 2243.207.124                             | 0.00            | 100,000.00                               | 2,880.86                                 | 4,270.43                                 | 2.88                                     |  |
| RIDE OUT PAY FLSA PAY                    | 50,000.00       | 0.00                                     | 1,582.00                                 | 2,914.00                                 | 0.00                                     | 43,852.00                                |
| 2243.207.125                             | 0.00            | 50,000.00                                | 6,148.00                                 | 6,611.00                                 | 12.30                                    |  |
| HOLIDAY PAY                              | 45,000.00       | 0.00                                     | 3,122.50                                 | 2,880.00                                 | 0.00                                     | 33,590.00                                |
| 2243.207.126                             | 0.00            | 45,000.00                                | 11,410.00                                | 11,160.00                                | 25.36                                    |  |
| FICA & MEDICARE                          | 232,500.00      | 0.00                                     | 17,428.54                                | 17,466.58                                | 0.00                                     | 188,915.14                               |
| 2243.207.130                             | 0.00            | 232,500.00                               | 43,584.86                                | 35,059.95                                | 18.75                                    |  |
| HEALTH INSURANCE                         | 2,310,000.00    | 0.00                                     | 192,500.00                               | 189,197.51                               | 0.00                                     | 1,925,000.00                             |
| 2243.207.131                             | 0.00            | 2,310,000.00                             | 385,000.00                               | 378,395.02                               | 16.67                                    |  |
| PERF                                     | 1,654,600.00    | 0.00                                     | 122,207.05                               | 116,213.91                               | 0.00                                     | 1,343,537.50                             |
| 2243.207.132                             | 0.00            | 1,654,600.00                             | 311,062.50                               | 232,493.96                               | 18.80                                    |  |
| OTHER BENEFITS                           | 1,900.00        | 0.00                                     | 0.00                                     | 1,900.00                                 | 0.00                                     | 0.00                                     |
| 2243.207.133                             | 0.00            | 1,900.00                                 | 1,900.00                                 | 1,900.00                                 | 100.00                                   |  |
| *TOTAL SALARIES & BENEFITS               | 12,683,400.00   | 0.00                                     | 945,978.44                               | 934,527.48                               | 0.00                                     | 10,377,443.36                            |
|  | 0.00            | 12,683,400.00                            | 2,305,956.64                             | 1,875,804.07                             | 18.18                                    |  |
| POSTAGE                                  | 500.00          | 0.00                                     | 0.00                                     | 206.74                                   | 15.49                                    | 500.00                                   |
| 2243.207.221                             | 15.49           | 515.49                                   | 0.00                                     | 206.74                                   | 0.00                                     |  |

| EXPENSE REPORT-<br>ADD'L BUDGET          | FIRE PROTECTION<br>MONTHLY EXP | TERRITORY<br>PREV. YR MONTH | OUTSTANDING PO        | WHAT'S LEFT           |                    |            |
|--|--------------------------------|-----------------------------|-----------------------|-----------------------|--------------------|------------|
| BEG BUDGET<br>PO'S PREV YEARS            | REVISED APPRO                  | YTD EXPENSE                 | PREV YR YTD           | % SPENT YTD           | TO SPEND           |            |
| OFFICE SUPPLIES<br>2243.207.223          | 7,000.00<br>246.89             | 0.00<br>7,246.89            | 526.70<br>818.38      | 2,505.25<br>2,748.88  | 0.00<br>11.29      | 6,428.51   |
| FIREFIGHTER UNIFORMS<br>2243.207.225     | 15,500.00<br>2,907.46          | 0.00<br>18,407.46           | 1,433.05<br>1,730.75  | 233.05<br>1,673.54    | 3,908.61<br>9.40   | 12,768.10  |
| FUEL<br>2243.207.226                     | 90,000.00<br>3,735.26          | 0.00<br>93,735.26           | 8,571.92<br>12,588.88 | 8,014.59<br>15,202.49 | 0.00<br>13.43      | 81,146.38  |
| COMPUTER SUPPLIES<br>2243.207.227        | 4,000.00<br>236.60             | 0.00<br>4,236.60            | 70.40<br>120.38       | 32.29<br>32.29        | 374.61<br>2.84     | 3,741.61   |
| SPECIAL OPS SUPPLIES<br>2243.207.231     | 5,000.00<br>0.00               | 0.00<br>5,000.00            | 5,303.23<br>5,548.27  | 0.00<br>1,347.32      | 1,253.99<br>110.97 | (1,802.26) |
| SCBA<br>2243.207.232                     | 2,500.00<br>0.00               | 0.00<br>2,500.00            | 0.00<br>0.00          | 0.00<br>0.00          | 0.00<br>0.00       | 2,500.00   |
| TRAINING SUPPLIES<br>2243.207.233        | 15,000.00<br>44.97             | 0.00<br>15,044.97           | 1,664.29<br>4,744.15  | 557.70<br>5,187.75    | 574.58<br>31.53    | 9,726.24   |
| FIRE PREVENTION SUPPLIES<br>2243.207.274 | 16,000.00<br>293.98            | 0.00<br>16,293.98           | 949.98<br>3,105.79    | 465.08<br>465.08      | 293.98<br>19.06    | 12,894.21  |
| CPR SUPPLIES<br>2243.207.289             | 2,000.00<br>0.00               | 0.00<br>2,000.00            | 0.00<br>0.00          | 590.80<br>590.80      | 172.60<br>0.00     | 1,827.40   |
| MEDICAL SUPPLIES<br>2243.207.290         | 80,000.00<br>0.00              | 0.00<br>80,000.00           | 6,702.02<br>11,061.49 | 6,756.75<br>12,119.65 | 2,610.78<br>13.83  | 66,327.73  |
| OPERATING SUPPLIES<br>2243.207.292       | 33,000.00<br>2,294.00          | 0.00<br>35,294.00           | 3,725.92<br>3,755.80  | 1,090.90<br>1,705.07  | 2,644.76<br>10.64  | 28,893.44  |

| EXPENSE REPORT-<br>ADD'L BUDGET | FIRE PROTECTION<br>MONTHLY EXP | TERRITORY<br>PREV. YR MONTH | OUTSTANDING PO | WHAT'S LEFT |           |            |
|---------------------------------|--------------------------------|-----------------------------|----------------|-------------|-----------|------------|
| BEG BUDGET<br>PO'S PREV YEARS   | EXPENSE<br>YTD EXPENSE         | PREV YR YTD                 | % SPENT YTD    | TO SPEND    |           |            |
| Number                          | REVISED APPRO                  |                             |                |             |           |            |
| FIREFIGHTING SUPPLIES           | 20,000.00                      | 0.00                        | 1,293.57       | 65.12       | 2,046.95  | 17,512.48  |
| 2243.207.293                    | 910.12                         | 20,910.12                   | 1,350.69       | 65.12       | 6.46      |            |
| PROTECTIVE CLOTHING             | 20,000.00                      | 0.00                        | 2,102.30       | 2,921.54    | 348.85    | 17,897.70  |
| 2243.207.296                    | 348.85                         | 20,348.85                   | 2,102.30       | 6,781.54    | 10.33     |            |
| EMPLOYEE RECOGNITION            | 5,000.00                       | 0.00                        | 92.52          | 0.00        | 1,506.70  | 3,400.78   |
| 2243.207.299                    | 0.00                           | 5,000.00                    | 92.52          | 0.00        | 1.85      |            |
| <b>**TOTAL SUPPLIES***</b>      | 315,500.00                     | 0.00                        | 32,435.90      | 23,439.81   | 15,751.90 | 263,762.32 |
|                                 | 11,033.62                      | 326,533.62                  | 47,019.40      | 48,126.27   | 14.40     |            |
| CLERK-TREASURER ACCT & P/R      | 30,000.00                      | 0.00                        | 0.00           | 0.00        | 0.00      | 15,000.00  |
| 2243.207.303                    | 0.00                           | 30,000.00                   | 15,000.00      | 15,000.00   | 50.00     |            |
| PROFESSIONAL SERVICES           | 38,000.00                      | 0.00                        | 0.00           | 76.39       | 223.05    | 37,776.95  |
| 2243.207.309                    | 0.00                           | 38,000.00                   | 0.00           | 76.39       | 0.00      |            |
| AMBULANCE COLLECTION/ACCT       | 55,000.00                      | 0.00                        | 6,977.54       | 0.00        | 4,411.49  | 35,174.37  |
| 2243.207.310                    | 0.00                           | 55,000.00                   | 15,414.14      | 75.71       | 28.03     |            |
| ATTORNEY FEES                   | 75,000.00                      | 0.00                        | 0.00           | 0.00        | 70,906.61 | 13,200.30  |
| 2243.207.312                    | 9,106.91                       | 84,106.91                   | 0.00           | 27,977.20   | 0.00      |            |
| TRAINING AND TRAVEL             | 38,100.00                      | 0.00                        | 1,813.93       | 5,210.97    | 2,047.75  | 35,724.08  |
| 2243.207.313                    | 1,547.75                       | 39,647.75                   | 1,875.92       | 5,210.97    | 4.73      |            |
| MISC OTHER SERVICES             | 11,700.00                      | 0.00                        | 0.00           | 106.17      | 1,680.00  | 11,411.00  |
| 2243.207.316                    | 1,680.00                       | 13,380.00                   | 289.00         | 106.17      | 2.16      |            |
| TELEPHONE                       | 5,800.00                       | 0.00                        | 363.10         | 352.00      | 0.00      | 4,732.90   |

| EXPENSE REPORT-<br>ADD'L BUDGET | FIRE PROTECTION<br>MONTHLY EXP   | TERRITORY<br>PREV. YR MONTH | OUTSTANDING PO | WHAT'S LEFT |          |             |
|---------------------------------|----------------------------------|-----------------------------|----------------|-------------|----------|-------------|
| BEG BUDGET<br>PO'S PREV YEARS   | EXPENSE REPORT-<br>REVISED APPRO | YTD EXPENSE                 | PREV YR YTD    | % SPENT YTD | TO SPEND |             |
| 2243.207.324                    | 0.00                             | 5,800.00                    | 1,067.10       | 704.00      | 18.40    |             |
| ON-LINE SERVICES                | 10,000.00                        | 0.00                        | 636.07         | 223.04      | 0.00     | 5,800.21    |
| 2243.207.325                    | 0.00                             | 10,000.00                   | 4,199.79       | 1,082.79    | 42.00    |             |
| CELL PHONES                     | 15,000.00                        | 0.00                        | 46.65          | 1,281.12    | 0.00     | 10,797.10   |
| 2243.207.326                    | 0.00                             | 15,000.00                   | 4,202.90       | 1,281.12    | 28.02    |             |
| PRINTING & ADVERTISING          | 300.00                           | 0.00                        | 0.00           | 0.00        | 0.00     | 300.00      |
| 2243.207.331                    | 0.00                             | 300.00                      | 0.00           | 0.00        | 0.00     |             |
| LEGAL NOTICES                   | 500.00                           | 0.00                        | 265.02         | 0.00        | 0.00     | 200.98      |
| 2243.207.332                    | 0.00                             | 500.00                      | 299.02         | 0.00        | 59.80    |             |
| PROFESSIONAL BOOKS              | 2,700.00                         | 0.00                        | 0.00           | 0.00        | 0.00     | 2,700.00    |
| 2243.207.334                    | 0.00                             | 2,700.00                    | 0.00           | 0.00        | 0.00     |             |
| WARNING SIRENS                  | 8,000.00                         | 0.00                        | 0.00           | 0.00        | 0.00     | 8,000.00    |
| 2243.207.336                    | 0.00                             | 8,000.00                    | 0.00           | 0.00        | 0.00     |             |
| LIABILITY INS DEDUCTIBLES       | 8,000.00                         | 0.00                        | 0.00           | 0.00        | 0.00     | 8,000.00    |
| 2243.207.339                    | 0.00                             | 8,000.00                    | 0.00           | 0.00        | 0.00     |             |
| INSURANCE/DEDUCTIBLES           | 75,000.00                        | 0.00                        | 0.00           | 0.00        | 0.00     | (11,076.66) |
| 2243.207.340                    | 0.00                             | 75,000.00                   | 86,076.66      | 0.00        | 114.77   |             |
| WORKERS COMPENSATION            | 80,000.00                        | 0.00                        | 0.00           | 0.00        | 0.00     | 80,000.00   |
| 2243.207.343                    | 0.00                             | 80,000.00                   | 0.00           | 0.00        | 0.00     |             |
| HEALTH & WELLNESS               | 127,500.00                       | 0.00                        | 1,900.00       | 158.91      | 0.00     | 125,563.00  |
| 2243.207.346                    | 0.00                             | 127,500.00                  | 1,937.00       | 1,750.91    | 1.52     |             |

Time 2:15 PM  
Account Title

Period 02/2025

|                            | BEG BUDGET      | EXPENSE REPORT-<br>ADD'L BUDGET | FIRE PROTECTION<br>MONTHLY EXP | TERRITORY<br>PREV. YR MONTH | OUTSTANDING PO | WHAT'S LEFT |
|----------------------------|-----------------|---------------------------------|--------------------------------|-----------------------------|----------------|-------------|
| Number                     | PO'S PREV YEARS | REVISED APPRO                   | YTD EXPENSE                    | PREV YR YTD                 | % SPENT YTD    | TO SPEND    |
| STORMWATER                 | 2,900.00        | 0.00                            | 227.50                         | 227.50                      | 0.00           | 2,445.00    |
| 2243.207.350               | 0.00            | 2,900.00                        | 455.00                         | 455.00                      | 15.69          |             |
| ELECTRICITY                | 76,200.00       | 0.00                            | 3,144.79                       | 3,888.90                    | 0.00           | 66,136.94   |
| 2243.207.351               | 0.00            | 76,200.00                       | 10,063.06                      | 7,154.74                    | 13.21          |             |
| HEAT                       | 42,200.00       | 0.00                            | 5,069.75                       | 4,694.66                    | 0.00           | 32,953.73   |
| 2243.207.353               | 0.00            | 42,200.00                       | 9,246.27                       | 7,671.49                    | 21.91          |             |
| WATER                      | 9,900.00        | 0.00                            | 835.18                         | 893.57                      | 0.00           | 8,328.53    |
| 2243.207.354               | 0.00            | 9,900.00                        | 1,571.47                       | 1,487.11                    | 15.87          |             |
| TRASH SERVICE              | 5,000.00        | 0.00                            | 613.15                         | 0.00                        | 153.90         | 2,911.90    |
| 2243.207.355               | 153.90          | 5,153.90                        | 2,088.10                       | 382.00                      | 40.51          |             |
| FACILITY MAINTENANCE       | 96,700.00       | 0.00                            | 18,387.13                      | 17,459.34                   | 5,605.02       | 69,035.00   |
| 2243.207.360               | 631.32          | 97,331.32                       | 22,691.30                      | 30,375.27                   | 23.31          |             |
| TURNOUT GEAR MAINTENANCE   | 15,000.00       | 0.00                            | 2,385.63                       | 126.92                      | 1,394.00       | 11,927.62   |
| 2243.207.361               | 1,394.00        | 16,394.00                       | 3,072.38                       | 126.92                      | 18.74          |             |
| COPIER & LEASE MAINTENANCE | 9,000.00        | 0.00                            | 926.73                         | 821.25                      | 92.04          | 7,662.08    |
| 2243.207.362               | 0.00            | 9,000.00                        | 1,245.88                       | 1,556.25                    | 13.84          |             |
| VEHICLE/EQUIPMENT REPAIRS  | 150,000.00      | 0.00                            | 5,251.71                       | 16,827.73                   | 3,604.48       | 137,048.66  |
| 2243.207.363               | 192.30          | 150,192.30                      | 9,539.16                       | 33,970.30                   | 6.35           |             |
| IT SUPPORT FEES            | 83,500.00       | 0.00                            | 8,407.21                       | 3,852.75                    | 3,588.00       | 55,005.03   |
| 2243.207.364               | 0.00            | 83,500.00                       | 24,906.97                      | 9,595.66                    | 29.83          |             |
| RADIO MAINTENANCE          | 20,000.00       | 0.00                            | 188.34                         | 0.00                        | 0.00           | 19,811.66   |
| 2243.207.365               | 0.00            | 20,000.00                       | 188.34                         | 0.00                        | 0.94           |             |

| EXPENSE REPORT-<br>ADD'L BUDGET  | FIRE PROTECTION<br>MONTHLY EXP | TERRITORY<br>PREV. YR MONTH | OUTSTANDING PO | WHAT'S LEFT  |            |               |
|----------------------------------|--------------------------------|-----------------------------|----------------|--------------|------------|---------------|
| EXPENSE REPORT-<br>REVISED APPRO | YTD EXPENSE                    | PREV YR YTD                 | % SPENT YTD    | TO SPEND     |            |               |
| BEG BUDGET<br>PO'S PREV YEARS    |                                |                             |                |              |            |               |
| SCBA MAINTENANCE                 | 7,000.00                       | 0.00                        | 0.00           | 3,045.41     | 3,954.59   |               |
| 2243.207.367                     | 0.00                           | 7,000.00                    | 0.00           | 0.00         |            |               |
| EMS MAINTENANCE                  | 30,400.00                      | 0.00                        | 0.00           | 518.00       | 27,144.69  |               |
| 2243.207.369                     | 518.00                         | 30,918.00                   | 3,255.31       | 4,469.75     | 10.53      |               |
| SUBSCRIPTIONS/DUES               | 1,800.00                       | 0.00                        | 325.00         | 0.00         | 547.99     |               |
| 2243.207.393                     | 0.00                           | 1,800.00                    | 1,252.01       | 0.00         | 69.56      |               |
| PROFESSIONAL MEMBERSHIPS         | 4,300.00                       | 0.00                        | 0.00           | 315.00       | 120.84     | 4,080.16      |
| 2243.207.398                     | 0.00                           | 4,300.00                    | 99.00          | 440.00       | 2.30       |               |
| **TOTAL OTHER SVCS**             | 1,134,500.00                   | 0.00                        | 57,764.43      | 56,516.22    | 97,390.59  | 832,297.81    |
|                                  | 15,224.18                      | 1,149,724.18                | 220,035.78     | 150,949.75   | 19.14      |               |
| **TOTAL FIRE TERRITORY BUDGET    | 14,133,400.00                  | 0.00                        | 1,036,178.77   | 1,014,483.51 | 113,142.49 | 11,473,503.49 |
|                                  | 26,257.80                      | 14,159,657.80               | 2,573,011.82   | 2,074,880.09 | 18.17      |               |
| GRAND TOTAL                      | 14,133,400.00                  | 0.00                        | 1,036,178.77   | 1,014,483.51 | 113,142.49 | 11,473,503.49 |
|                                  | 26,257.80                      | 14,159,657.80               | 2,573,011.82   | 2,074,880.09 | 18.17      |               |

| EXPENSE REPORT-<br>EXPENSE REPORT-<br>ADD'L BUDGET | BEG BUDGET<br>PO'S PREV YEARS | EXPENSE REPORT-<br>ADD'L BUDGET<br>REVISED APPRO | FIRE EQUIP REPLACEMENT<br>MONTHLY EXP<br>YTD EXPENSE | PREV. YR MONTH<br>PREV YR YTD | OUTSTANDING PO<br>% SPENT YTD | WHAT'S LEFT<br>TO SPEND |
|--|-------------------------------|--|--|-------------------------------|-------------------------------|-------------------------|
| FIREFIGHTING EQUIPMENT                             | 220,700.00                    | 0.00   | 7,408.23   | 0.00                          | 8,243.40                      | 206,694.87              |
| 4444.207.231                                       | 1,646.50                      | 222,346.50                                       | 7,408.23   | 13,164.19                     | 3.33                          |                         |
| SCBA EQUIPMENT                                     | 22,500.00                     | 0.00   | 0.00   | 0.00                          | 0.00                          | 22,500.00               |
| 4444.207.232                                       | 0.00                          | 22,500.00  | 0.00   | 0.00                          | 0.00                          |                         |
| * TOTAL SUPPLIES                                   | 243,200.00                    | 0.00   | 7,408.23   | 0.00                          | 8,243.40                      | 229,194.87              |
|  | 1,646.50                      | 244,846.50                                       | 7,408.23   | 13,164.19                     | 3.03                          |                         |
| FACILITY UPDATES                                   | 115,600.00                    | 0.00   | 915.00   | 17,922.40                     | 84,303.00                     | 83,978.00               |
| 4444.207.350                                       | 88,138.00                     | 203,738.00                                       | 35,457.00  | 17,922.40                     | 17.40                         |                         |
| PPE EQUIPMENT                                      | 40,000.00                     | 0.00   | 0.00   | 0.00                          | 0.00                          | 40,000.00               |
| 4444.207.387                                       | 245.50                        | 40,245.50  | 245.50   | 1,703.50                      | 0.61                          |                         |
| * TOTAL OTHER SVCS. & CHARGES                      | 155,600.00                    | 0.00   | 915.00   | 17,922.40                     | 84,303.00                     | 123,978.00              |
|  | 88,383.50                     | 243,983.50                                       | 35,702.50  | 19,625.90                     | 14.63                         |                         |
| TRAINING   | 18,000.00                     | 0.00   | 0.00   | 0.00                          | 1,530.50                      | 18,000.00               |
| 4444.207.422                                       | 1,530.50                      | 19,530.50  | 0.00   | 0.00                          | 0.00                          |                         |
| SCBA AIRPACKS                                      | 0.00                          | 0.00   | 0.00   | 26,680.43                     | 0.00                          | 0.00                    |
| 4444.207.424                                       | 0.00                          | 0.00   | 0.00   | 26,680.43                     | 0.00                          |                         |
| FITNESS EQUIPMENT                                  | 9,700.00                      | 0.00   | 0.00   | 0.00                          | 0.00                          | 9,700.00                |
| 4444.207.436                                       | 0.00                          | 9,700.00   | 0.00   | 0.00                          | 0.00                          |                         |
| COMPUTERS/SOFTWARE                                 | 10,000.00                     | 0.00   | 514.14   | 515.76                        | 879.95                        | 9,485.86                |
| 4444.207.442                                       | 879.95                        | 10,879.95  | 514.14   | 395.74                        | 4.73                          |                         |
| EMS  | 68,000.00                     | 0.00   | 0.00   | 0.00                          | 32,800.00                     | 68,000.00               |

| Number                   | BEG BUDGET      | EXPENSE REPORT-<br>ADD'L BUDGET | FIRE EQUIP<br>MONTHLY EXP | REPLACEMENT<br>PREV. YR | MONTH     | OUTSTANDING PO | WHAT'S LEFT |
|--------------------------|-----------------|---------------------------------|---------------------------|-------------------------|-----------|----------------|-------------|
|                          | PO'S PREV YEARS | REVISED APPRO                   | YTD EXPENSE               | PREV YR                 | YTD       | % SPENT YTD    | TO SPEND    |
| 4444.207.447             | 38,800.00       | 106,800.00                      | 6,000.00                  |                         | 17,679.60 | 5.62           |             |
| VEHICLES                 | 477,200.00      | 0.00                            | 56,031.34                 |                         | 0.00      | 2,329.39       | 421,168.66  |
| 4444.207.451             | 6,329.39        | 483,529.39                      | 60,031.34                 |                         | 10,930.37 | 12.42          |             |
| FACILITY EQUIPMENT       | 5,000.00        | 0.00                            | 0.00                      |                         | 0.00      | 0.00           | 5,000.00    |
| 4444.207.453             | 0.00            | 5,000.00                        | 0.00                      |                         | 0.00      | 0.00           |             |
| OTHER CAPITAL EQUIPMENT  | 12,500.00       | 0.00                            | 0.00                      |                         | 0.00      | 0.00           | 12,500.00   |
| 4444.207.491             | 0.00            | 12,500.00                       | 0.00                      |                         | 0.00      | 0.00           |             |
| * TOTAL CAPITAL EXPENSES | 600,400.00      | 0.00                            | 56,545.48                 |                         | 27,196.19 | 37,539.84      | 543,854.52  |
|                          | 47,539.84       | 647,939.84                      | 66,545.48                 |                         | 55,686.14 | 10.27          |             |
| *** GRAND TOTAL          | 999,200.00      | 0.00                            | 64,868.71                 |                         | 45,118.59 | 130,086.24     | 897,027.39  |
|                          | 137,569.84      | 1,136,769.84                    | 109,656.21                |                         | 88,476.23 | 9.65           |             |

REVENUE REPORT - FIRE PROTECTION TERRITORY FUND

| Number                                     | Est Revenue   | Net Revisions<br>Rev Revenue | Per Revenue<br>YTD Revenue | Prev.Yr Per<br>Prev.Yr YTD | % Col YTD<br>% Col LYTD | Uncollected Bal |
|--|---------------|------------------------------|----------------------------|----------------------------|-------------------------|-----------------|
| GENERAL PROPERTY TAX<br>2243.110           | 12,749,156.00 | 0.00<br>12,749,156.00        | 0.00<br>0.00               | 0.00<br>0.00               | 0.00<br>0.00            | 12,749,156.00   |
| AUTO & AIRCRAFT EXCISE<br>2243.122         | 1,000,000.00  | 0.00<br>1,000,000.00         | 0.00<br>0.00               | 0.00<br>0.00               | 0.00<br>0.00            | 1,000,000.00    |
| COMM VEHICLE EXCISE TAX (CVET)<br>2243.125 | 7,700.00      | 0.00<br>7,700.00             | 0.00<br>0.00               | 0.00<br>0.00               | 0.00<br>0.00            | 7,700.00        |
| FIRE BLDG. PERMITS<br>2243.221             | 16,500.00     | 0.00<br>16,500.00            | 5,352.74<br>5,852.74       | 3,265.32<br>3,565.32       | 35.47<br>8.77           | 10,647.26       |
| EMS REPORTS<br>2243.420                    | 330.00        | 0.00<br>330.00               | 0.00<br>45.00              | 45.00<br>60.00             | 13.64<br>18.18          | 285.00          |
| FIRE INCIDENT REPORTS<br>2243.421          | 130.00        | 0.00<br>130.00               | 45.00<br>90.00             | 15.00<br>45.00             | 69.23<br>16.67          | 40.00           |
| SIGNS REFLECTIVE 20-9090-2<br>2243.451     | 0.00          | 0.00<br>0.00                 | 0.00<br>0.00               | 0.00<br>15.00              | 0.00<br>100.00          | 0.00            |
| FIRE MARSHALL INSPECTIONS<br>2243.453      | 120.00        | 0.00<br>120.00               | 0.00<br>0.00               | 45.00<br>60.00             | 0.00<br>30.77           | 120.00          |
| AMBULANCE RUN REVENUE<br>2243.456          | 590,000.00    | 0.00<br>590,000.00           | 44,769.54<br>126,824.44    | 46,042.79<br>53,833.50     | 21.50<br>5.58           | 463,175.56      |
| FACILITY RENTALS<br>2243.475               | 4,800.00      | 0.00<br>4,800.00             | 0.00<br>1,600.00           | 800.00<br>800.00           | 33.33<br>25.00          | 3,200.00        |
| CPR CLASS FEES                             | 1,800.00      | 0.00                         | 0.25                       | 165.00                     | 44.46                   |                 |

| Number                   | Est Revenue   | REVENUE REPORT - FIRE PROTECTION TERRITORY FUND |             | Prev.Yr Per | % Col YTD  | Uncollected Bal |
|--------------------------|---------------|---|-------------|-------------|------------|-----------------|
|                          |               | Net Revisions                                   | Per Revenue |             |            |                 |
|                          |               | Rev Revenue                                     | YTD Revenue | Prev.Yr YTD | % Col LYTD |                 |
| 2243.498                 |               | 1,800.00  | 800.25      | 201.60      | 10.86      | 999.75          |
| MISC REVENUE             | 10,000.00     | 0.00  | 0.00        | 583.00      | 0.00       |                 |
| 2243.600                 |               | 10,000.00                                       | 0.00        | 583.00      | 0.92       | 10,000.00       |
| INTEREST                 | 205,200.00    | 0.00  | 18,381.32   | 28,596.98   | 21.55      |                 |
| 2243.609                 |               | 205,200.00                                      | 44,229.83   | 37,478.41   | 13.60      | 160,970.17      |
| REFUND COSTS             | 0.00          | 0.00  | 1,662.12    | 0.00        | 0.00       |                 |
| 2243.960                 |               | 0.00  | 1,662.12    | 0.00        | 0.00       | (1,662.12)      |
| TAKE HOME FUEL SURCHARGE | 1,000.00      | 0.00  | 180.00      | 270.00      | 45.00      |                 |
| 2243.961                 |               | 1,000.00  | 450.00      | 540.00      | 16.00      | 550.00          |
| 2 YEAR OLD VOIDED CHECKS | 0.00          | 0.00  | 0.00        | 138.90      | 0.00       |                 |
| 2243.989                 |               | 0.00  | 0.00        | 138.90      | 100.00     | 0.00            |
| *** GRAND TOTALS         | 14,586,736.00 | 0.00  | 70,390.97   | 79,966.99   | 1.24       |                 |
|                          |               | 14,586,736.00                                   | 181,554.38  | 97,320.73   | 0.66       | 14,405,181.62   |

| Number  | Est Revenue | REVENUE REPORT - DONATION FUND |                            | Prev.Yr Per<br>Prev.Yr YTD | % Col YTD<br>% Col LYTD | Uncollected Bal |
|---|-------------|--------------------------------|----------------------------|----------------------------|-------------------------|-----------------|
|   |             | Net Revisions<br>Rev Revenue   | Per Revenue<br>YTD Revenue |                            |                         |                 |
| POLICE - SPECIAL UNIT REVENUE<br>2300.368.01  | 0.00        | 0.00                           | 0.00                       | 3,000.00                   | 0.00                    |                 |
|   |             | 0.00                           | 600.00                     | 3,750.00                   | 70.13                   | (600.00)        |
| FIRE - SPECIAL UNIT REVENUE<br>2300.368.02    | 0.00        | 0.00                           | 0.00                       | 110.00                     | 0.00                    |                 |
|   |             | 0.00                           | 0.00                       | 110.00                     | 6.83                    | 0.00            |
| POLICE - EVENT REVENUE<br>2300.369.01         | 0.00        | 0.00                           | 3,000.00                   | 0.00                       | 0.00                    |                 |
|   |             | 0.00                           | 3,000.00                   | 0.00                       | 0.00                    | (3,000.00)      |
| POLICE - EMP. APPRECIATION REV<br>2300.370.01 | 0.00        | 0.00                           | 250.00                     | 0.00                       | 0.00                    |                 |
|   |             | 0.00                           | 250.00                     | 0.00                       | 0.00                    | (250.00)        |
| INTEREST<br>2300.609                          | 0.00        | 0.00                           | 96.33                      | 0.00                       | 0.00                    |                 |
|   |             | 0.00                           | 197.83                     | 0.00                       | 0.00                    | (197.83)        |
| *** GRAND TOTALS                              | 0.00        | 0.00                           | 3,346.33                   | 3,110.00                   | 0.00                    |                 |
|   |             | 0.00                           | 4,047.83                   | 3,860.00                   | 15.50                   | (4,047.83)      |

| Account Title<br>Number            | Est Revenue | REVENUE REPORT - NON-BUDGETED - FIRE |                            |                            | % Col YTD<br>% Col LYTD | Uncollected Bal |
|------------------------------------|-------------|--------------------------------------|----------------------------|----------------------------|-------------------------|-----------------|
|                                    |             | Net Revisions<br>Rev Revenue         | Per Revenue<br>YTD Revenue | Prev.Yr Per<br>Prev.Yr YTD |                         |                 |
| AMBULANCE OVERPAYMENTS<br>2502.452 | 0.00        | 0.00                                 | 3,154.57                   | 0.00                       | 0.00                    |                 |
|                                    |             | 0.00                                 | 3,154.57                   | 265.00                     | 68.36                   | (3,154.57)      |
| INTEREST<br>2502.609               | 0.00        | 0.00                                 | 17.57                      | 0.00                       | 0.00                    |                 |
|                                    |             | 0.00                                 | 38.33                      | 0.00                       | 0.00                    | (38.33)         |
| *** GRAND TOTALS                   | 0.00        | 0.00                                 | 3,172.14                   | 0.00                       | 0.00                    |                 |
|                                    |             | 0.00                                 | 3,192.90                   | 265.00                     | 8.94                    | (3,192.90)      |

Budgetary Posting Journal

| Account Description    | Account Number        | Date           | Transaction Description | Vendor/(*)Customer Name | Type        | Transaction | Amount     |
|------------------------|-----------------------|----------------|-------------------------|-------------------------|-------------|-------------|------------|
| FIRE CHIEF'S PAY       | 2243.207.113          | 2/14/2025      | PAYROLL 02/14/25        |                         | DR          | Pd Exp      | 4,728.96   |
| FIRE CHIEF'S PAY       | 2243.207.113          | 2/28/2025      | PAYROLL 02/28/25        |                         | DR          | Pd Exp      | 4,728.96   |
|                        | Totals: Orig-App= .00 | Rev/Amend= .00 | Transfers= .00          | Per-Exp= 9,457.92       | Encumb= .00 |             |            |
| SECRETARY PAY          | 2243.207.114          | 2/14/2025      | PAYROLL 02/14/25        |                         | DR          | Pd Exp      | 1,788.80   |
| SECRETARY PAY          | 2243.207.114          | 2/28/2025      | PAYROLL 02/28/25        |                         | DR          | Pd Exp      | 1,788.80   |
|                        | Totals: Orig-App= .00 | Rev/Amend= .00 | Transfers= .00          | Per-Exp= 3,577.60       | Encumb= .00 |             |            |
| SUPPORT SERVICES PAY   | 2243.207.115          | 2/14/2025      | PAYROLL 02/14/25        |                         | DR          | Pd Exp      | 1,440.00   |
| SUPPORT SERVICES PAY   | 2243.207.115          | 2/28/2025      | PAYROLL 02/28/25        |                         | DR          | Pd Exp      | 1,440.00   |
|                        | Totals: Orig-App= .00 | Rev/Amend= .00 | Transfers= .00          | Per-Exp= 2,880.00       | Encumb= .00 |             |            |
| CIVILIAN PARAMEDICS    | 2243.207.119          | 2/14/2025      | PAYROLL 02/14/25        |                         | DR          | Pd Exp      | 43,938.93  |
| CIVILIAN PARAMEDICS    | 2243.207.119          | 2/28/2025      | PAYROLL 02/28/25        |                         | DR          | Pd Exp      | 38,622.75  |
|                        | Totals: Orig-App= .00 | Rev/Amend= .00 | Transfers= .00          | Per-Exp= 82,561.68      | Encumb= .00 |             |            |
| CIVILIAN TARGET PAY OT | 2243.207.119.01       | 2/14/2025      | PAYROLL 02/14/25        |                         | DR          | Pd Exp      | 22,194.06  |
| CIVILIAN TARGET PAY OT | 2243.207.119.01       | 2/28/2025      | PAYROLL 02/28/25        |                         | DR          | Pd Exp      | 22,545.66  |
|                        | Totals: Orig-App= .00 | Rev/Amend= .00 | Transfers= .00          | Per-Exp= 44,739.72      | Encumb= .00 |             |            |
| FIREFIGHTER PAY        | 2243.207.120          | 2/14/2025      | PAYROLL 02/14/25        |                         | DR          | Pd Exp      | 217,750.99 |
| FIREFIGHTER PAY        | 2243.207.120          | 2/28/2025      | PAYROLL 02/28/25        |                         | DR          | Pd Exp      | 219,911.94 |
|                        | Totals: Orig-App= .00 | Rev/Amend= .00 | Transfers= .00          | Per-Exp= 437,662.93     | Encumb= .00 |             |            |
| FIRE MARSHAL PAY       | 2243.207.121          | 2/14/2025      | PAYROLL 02/14/25        |                         | DR          | Pd Exp      | 4,056.41   |
| FIRE MARSHAL PAY       | 2243.207.121          | 2/28/2025      | PAYROLL 02/28/25        |                         | DR          | Pd Exp      | 4,056.41   |
|                        | Totals: Orig-App= .00 | Rev/Amend= .00 | Transfers= .00          | Per-Exp= 8,112.82       | Encumb= .00 |             |            |
| IT ADMINISTRATOR       | 2243.207.122          | 2/14/2025      | PAYROLL 02/14/25        |                         | DR          | Pd Exp      | 477.35     |
| IT ADMINISTRATOR       | 2243.207.122          | 2/28/2025      | PAYROLL 02/28/25        |                         | DR          | Pd Exp      | 477.35     |
|                        | Totals: Orig-App= .00 | Rev/Amend= .00 | Transfers= .00          | Per-Exp= 954.70         | Encumb= .00 |             |            |

Budgetary Posting Journal

| Account Description   | Account Number        | Date           | Transaction Description                     | Vendor/(*)Customer Name  | Type        | Transaction | Amount     |
|-----------------------|-----------------------|----------------|---|--------------------------|-------------|-------------|------------|
| OVERTIME PAY          | 2243.207.123          | 2/14/2025      | PAYROLL 02/14/25                            |                          | DR          | Pd Exp      | 17,462.39  |
|                       | Totals: Orig-App= .00 | Rev/Amend= .00 | Transfers= .00                              | Per-Exp= 17,462.39       | Encumb= .00 |             |            |
| SPECIAL/CYCLE PAY     | 2243.207.124          | 2/14/2025      | PAYROLL 02/14/25                            |                          | DR          | Pd Exp      | 1,728.59   |
|                       | Totals: Orig-App= .00 | Rev/Amend= .00 | Transfers= .00                              | Per-Exp= 1,728.59        | Encumb= .00 |             |            |
| RIDE OUT PAY FLSA PAY | 2243.207.125          | 2/14/2025      | PAYROLL 02/14/25                            |                          | DR          | Pd Exp      | 1,486.00   |
| RIDE OUT PAY FLSA PAY | 2243.207.125          | 2/28/2025      | PAYROLL 02/28/25                            |                          | DR          | Pd Exp      | 96.00      |
|                       | Totals: Orig-App= .00 | Rev/Amend= .00 | Transfers= .00                              | Per-Exp= 1,582.00        | Encumb= .00 |             |            |
| HOLIDAY PAY           | 2243.207.126          | 2/14/2025      | PAYROLL 02/14/25                            |                          | DR          | Pd Exp      | 2,385.00   |
| HOLIDAY PAY           | 2243.207.126          | 2/28/2025      | PAYROLL 02/28/25                            |                          | DR          | Pd Exp      | 737.50     |
|                       | Totals: Orig-App= .00 | Rev/Amend= .00 | Transfers= .00                              | Per-Exp= 3,122.50        | Encumb= .00 |             |            |
| FICA & MEDICARE       | 2243.207.130          | 2/14/2025      | PAYROLL 02/14/25                            |                          | DR          | Pd Exp      | 9,035.47   |
| FICA & MEDICARE       | 2243.207.130          | 2/28/2025      | PAYROLL 02/28/25                            |                          | DR          | Pd Exp      | 8,393.07   |
|                       | Totals: Orig-App= .00 | Rev/Amend= .00 | Transfers= .00                              | Per-Exp= 17,428.54       | Encumb= .00 |             |            |
| HEALTH INSURANCE      | 2243.207.131          | 2/7/2025       | 2266 MO. HEALTH RISK TRANSFER -             | TOWN OF BROWNSBURG*      | DR          | Pd Exp      | 192,500.00 |
|                       | Totals: Orig-App= .00 | Rev/Amend= .00 | Transfers= .00                              | Per-Exp= 192,500.00      | Encumb= .00 |             |            |
| PERF                  | 2243.207.132          | 2/14/2025      | PAYROLL 02/14/25                            |                          | DR          | Pd Exp      | 61,579.54  |
| PERF                  | 2243.207.132          | 2/28/2025      | PAYROLL 02/28/25                            |                          | DR          | Pd Exp      | 60,627.51  |
|                       | Totals: Orig-App= .00 | Rev/Amend= .00 | Transfers= .00                              | Per-Exp= 122,207.05      | Encumb= .00 |             |            |
| OFFICE SUPPLIES       | 2243.207.223          | 2/13/2025      | 2002 STA 133: DEC 2024 SUPPLIES             | AMAZON CAPITAL SERVICES* | CR          | Encumb      | 295.69     |
| OFFICE SUPPLIES       | 2243.207.223          | 2/13/2025      | 2002 STA 133: DEC 2024 SUPPLIES             | AMAZON CAPITAL SERVICES* | DR          | Pd Exp      | 295.69     |
| OFFICE SUPPLIES       | 2243.207.223          | 2/13/2025      | 2003 HQ: DECEMBER 2024 ORDERS               | AMAZON CAPITAL SERVICES* | CR          | Encumb      | 24.77      |
| OFFICE SUPPLIES       | 2243.207.223          | 2/13/2025      | 2003 HQ: DECEMBER 2024 ORDERS               | AMAZON CAPITAL SERVICES* | DR          | Pd Exp      | 24.77      |
| OFFICE SUPPLIES       | 2243.207.223          | 2/13/2025      | 2108 STA 131: BATTERIES, FINE POINT MARKERS | AMAZON CAPITAL SERVICES* | CR          | Encumb      | 63.87      |
| OFFICE SUPPLIES       | 2243.207.223          | 2/13/2025      | 2108 STA 131: BATTERIES, FINE POINT MARKERS | AMAZON CAPITAL SERVICES* | DR          | Pd Exp      | 63.87      |

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| Account Description   | Account Number | Date           | Transaction Description                    | Vendor/(*)Customer Name             | Type            | Transaction | Amount |
|-----------------------|----------------|----------------|--|-------------------------------------|-----------------|-------------|--------|
| OFFICE SUPPLIES       | 2243.207.223   | 2/13/2025      | 2109 STA 131: ZEP TRASHBAGS WHITEOUT       | AMAZON CAPITAL SERVICES*            | CR              | Encumb      | 6.94   |
| OFFICE SUPPLIES       | 2243.207.223   | 2/13/2025      | 2109 STA 131: ZEP TRASHBAGS WHITEOUT       | AMAZON CAPITAL SERVICES*            | DR              | Pd Exp      | 6.94   |
| OFFICE SUPPLIES       | 2243.207.223   | 2/13/2025      | 2023 COPIER PAPER AND PENCILS              | OFFICE360*                          | CR              | Encumb      | 134.37 |
| OFFICE SUPPLIES       | 2243.207.223   | 2/13/2025      | 2023 COPIER PAPER AND PENCILS              | OFFICE360*                          | DR              | Pd Exp      | 134.37 |
| OFFICE SUPPLIES       | 2243.207.223   | 2/13/2025      | 2023 COPIER PAPER AND PENCILS              | OFFICE360*                          | CR              | Encumb      | 1.06   |
| OFFICE SUPPLIES       | 2243.207.223   | 2/13/2025      | 2023 COPIER PAPER AND PENCILS              | OFFICE360*                          | DR              | Pd Exp      | 1.06   |
| Totals: Orig-App= .00 |                | Rev/Amend= .00 | Transfers= .00                             | Per-Exp= 526.70                     | Encumb= -526.70 |             |        |
| FIREFIGHTER UNIFORMS  | 2243.207.225   | 2/13/2025      | 2010 EMBROIDERY: PERISHO,BALLEW,HELLMANN   | D & E PRINTING CO., INC.*           | CR              | Encumb      | 182.97 |
| FIREFIGHTER UNIFORMS  | 2243.207.225   | 2/13/2025      | 2010 EMBROIDERY: PERISHO,BALLEW,HELLMANN   | D & E PRINTING CO., INC.*           | DR              | Pd Exp      | 182.97 |
| FIREFIGHTER UNIFORMS  | 2243.207.225   | 2/13/2025      | 2007 NAMEPLATE J.BEAVER                    | MES-INDIANA*                        | CR              | Encumb      | 18.50  |
| FIREFIGHTER UNIFORMS  | 2243.207.225   | 2/13/2025      | 2007 NAMEPLATE J.BEAVER                    | MES-INDIANA*                        | DR              | Pd Exp      | 18.50  |
| FIREFIGHTER UNIFORMS  | 2243.207.225   | 2/13/2025      | 2019 SENT.CHUKKA-G.HUNT                    | MES-INDIANA*                        | CR              | Encumb      | 118.18 |
| FIREFIGHTER UNIFORMS  | 2243.207.225   | 2/13/2025      | 2019 SENT.CHUKKA-G.HUNT                    | MES-INDIANA*                        | DR              | Pd Exp      | 118.18 |
| FIREFIGHTER UNIFORMS  | 2243.207.225   | 2/13/2025      | 2080 K.WAYMAN: SHIRT, NAMPLATE LS DHIRT    | MUNICIPAL EMERGENCY SERVICES (MES)* | CR              | Encumb      | 151.00 |
| FIREFIGHTER UNIFORMS  | 2243.207.225   | 2/13/2025      | 2080 K.WAYMAN: SHIRT, NAMPLATE LS DHIRT    | MUNICIPAL EMERGENCY SERVICES (MES)* | DR              | Pd Exp      | 151.00 |
| FIREFIGHTER UNIFORMS  | 2243.207.225   | 2/13/2025      | 2081 K.NIVENS CHEST EMB, LS SHIRT NAMPLATE | MUNICIPAL EMERGENCY SERVICES (MES)* | CR              | Encumb      | 151.00 |
| FIREFIGHTER UNIFORMS  | 2243.207.225   | 2/13/2025      | 2081 K.NIVENS CHEST EMB, LS SHIRT NAMPLATE | MUNICIPAL EMERGENCY SERVICES (MES)* | DR              | Pd Exp      | 151.00 |
| FIREFIGHTER UNIFORMS  | 2243.207.225   | 2/13/2025      | 2082 REMOVAL NAMPLEATE STRIPE              | MUNICIPAL EMERGENCY SERVICES (MES)* | CR              | Encumb      | 65.00  |
| FIREFIGHTER UNIFORMS  | 2243.207.225   | 2/13/2025      | 2082 REMOVAL NAMPLEATE STRIPE              | MUNICIPAL EMERGENCY SERVICES (MES)* | DR              | Pd Exp      | 65.00  |
| FIREFIGHTER UNIFORMS  | 2243.207.225   | 2/13/2025      | 2083 B.LAWSON DRESS COAT, PATCHES          | MUNICIPAL EMERGENCY SERVICES (MES)* | CR              | Encumb      | 78.36  |
| FIREFIGHTER UNIFORMS  | 2243.207.225   | 2/13/2025      | 2083 B.LAWSON DRESS COAT, PATCHES          | MUNICIPAL EMERGENCY SERVICES (MES)* | DR              | Pd Exp      | 78.36  |
| FIREFIGHTER UNIFORMS  | 2243.207.225   | 2/13/2025      | 2113 DRESS COAT 2 PATCHES                  | MUNICIPAL EMERGENCY SERVICES (MES)* | CR              | Encumb      | 128.90 |
| FIREFIGHTER UNIFORMS  | 2243.207.225   | 2/13/2025      | 2113 DRESS COAT 2 PATCHES                  | MUNICIPAL EMERGENCY SERVICES (MES)* | DR              | Pd Exp      | 128.90 |
| FIREFIGHTER UNIFORMS  | 2243.207.225   | 2/13/2025      | 2114 B.LAWSON BELL CROWN CAP               | MUNICIPAL EMERGENCY SERVICES (MES)* | CR              | Encumb      | 75.05  |
| FIREFIGHTER UNIFORMS  | 2243.207.225   | 2/13/2025      | 2114 B.LAWSON BELL CROWN CAP               | MUNICIPAL EMERGENCY SERVICES (MES)* | DR              | Pd Exp      | 75.05  |
| FIREFIGHTER UNIFORMS  | 2243.207.225   | 2/13/2025      | 2115 CLIP-ON TIE BELL CROWN                | MUNICIPAL EMERGENCY SERVICES (MES)* | CR              | Encumb      | 162.09 |
| FIREFIGHTER UNIFORMS  | 2243.207.225   | 2/13/2025      | 2115 CLIP-ON TIE BELL CROWN                | MUNICIPAL EMERGENCY SERVICES (MES)* | DR              | Pd Exp      | 162.09 |
| FIREFIGHTER UNIFORMS  | 2243.207.225   | 2/13/2025      | 2208 C REYNOLDS-NEWHIRE BDU                | MUNICIPAL EMERGENCY SERVICES (MES)* | CR              | Encumb      | 151.00 |
| FIREFIGHTER UNIFORMS  | 2243.207.225   | 2/13/2025      | 2208 C REYNOLDS-NEWHIRE BDU                | MUNICIPAL EMERGENCY SERVICES (MES)* | DR              | Pd Exp      | 151.00 |
| FIREFIGHTER UNIFORMS  | 2243.207.225   | 2/13/2025      | 2210 B.MITCHELL: NAMEPLATE LS DHIRT ETC.   | MUNICIPAL EMERGENCY SERVICES (MES)* | CR              | Encumb      | 151.00 |
| FIREFIGHTER UNIFORMS  | 2243.207.225   | 2/13/2025      | 2210 B.MITCHELL: NAMEPLATE LS DHIRT ETC.   | MUNICIPAL EMERGENCY SERVICES (MES)* | DR              | Pd Exp      | 151.00 |

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| Account Description  | Account Number        | Date           | Transaction Description          | Vendor/(*)Customer Name             | Type              | Transaction | Amount   |
|----------------------|-----------------------|----------------|----------------------------------|-------------------------------------|-------------------|-------------|----------|
| FIREFIGHTER UNIFORMS | 2243.207.225          | 2/19/2025      | G.HUNT- HONOR GUARD              | MUNICIPAL EMERGENCY SERVICES (MES)* | DR                | Encumb      | 432.56   |
| FIREFIGHTER UNIFORMS | 2243.207.225          | 2/28/2025      | M.SAQUENETTI UNIFORM             | MES-INDIANA*                        | DR                | Encumb      | 417.59   |
|                      | Totals: Orig-App= .00 | Rev/Amend= .00 | Transfers= .00                   | Per-Exp= 1,433.05                   | Encumb= -582.90   |             |          |
| FUEL                 | 2243.207.226          | 2/13/2025      | 2190 FUEL                        | YODER OIL CO., INC.*                | DR                | Pd Exp      | 4,490.39 |
| FUEL                 | 2243.207.226          | 2/13/2025      | 2193 FUEL                        | YODER OIL CO., INC.*                | DR                | Pd Exp      | 4,081.53 |
|                      | Totals: Orig-App= .00 | Rev/Amend= .00 | Transfers= .00                   | Per-Exp= 8,571.92                   | Encumb= .00       |             |          |
| COMPUTER SUPPLIES    | 2243.207.227          | 2/13/2025      | 2215 GETAC F110 ADAPTOR KIT      | WAYMIRE A.P.S., INC*                | CR                | Encumb      | 70.40    |
| COMPUTER SUPPLIES    | 2243.207.227          | 2/13/2025      | 2215 GETAC F110 ADAPTOR KIT      | WAYMIRE A.P.S., INC*                | DR                | Pd Exp      | 70.40    |
| COMPUTER SUPPLIES    | 2243.207.227          | 2/26/2025      | VIDEO CABLE                      | CDW GOVERNMENT, INC.*               | DR                | Encumb      | 187.99   |
|                      | Totals: Orig-App= .00 | Rev/Amend= .00 | Transfers= .00                   | Per-Exp= 70.40                      | Encumb= 117.59    |             |          |
| SPECIAL OPS SUPPLIES | 2243.207.231          | 2/12/2025      | ICE COMMANDER SUIT               | MUNICIPAL EMERGENCY SERVICES (MES)* | DR                | Encumb      | 15.60    |
| SPECIAL OPS SUPPLIES | 2243.207.231          | 2/13/2025      | 2084 900WT LIFTING BRIDLE        | MUNICIPAL EMERGENCY SERVICES (MES)* | CR                | Encumb      | 2,277.66 |
| SPECIAL OPS SUPPLIES | 2243.207.231          | 2/13/2025      | 2084 900WT LIFTING BRIDLE        | MUNICIPAL EMERGENCY SERVICES (MES)* | DR                | Pd Exp      | 2,277.66 |
| SPECIAL OPS SUPPLIES | 2243.207.231          | 2/14/2025      | 2287 3250 C/C CHARGES - JAN      | VISA*                               | DR                | Pd Exp      | 1,209.97 |
| SPECIAL OPS SUPPLIES | 2243.207.231          | 2/27/2025      | 2343 ICE COMMANDER SUIT          | MUNICIPAL EMERGENCY SERVICES (MES)* | CR                | Encumb      | 1,800.00 |
| SPECIAL OPS SUPPLIES | 2243.207.231          | 2/27/2025      | 2343 ICE COMMANDER SUIT          | MUNICIPAL EMERGENCY SERVICES (MES)* | DR                | Pd Exp      | 1,815.60 |
|                      | Totals: Orig-App= .00 | Rev/Amend= .00 | Transfers= .00                   | Per-Exp= 5,303.23                   | Encumb= -4,062.06 |             |          |
| TRAINING SUPPLIES    | 2243.207.233          | 2/11/2025      | PORTOPOTTY TRAINING GROUNDS      | SERVICE SANITATION, INC.*           | DR                | Encumb      | 422.70   |
| TRAINING SUPPLIES    | 2243.207.233          | 2/12/2025      | YRLY EXTRACTION                  | PLOUGHE'S WRECKER SERVICE*          | DR                | Encumb      | 1,000.00 |
| TRAINING SUPPLIES    | 2243.207.233          | 2/13/2025      | 2005 RECRUIT LUNCH               | HARDER*JERRY                        | CR                | Encumb      | 61.79    |
| TRAINING SUPPLIES    | 2243.207.233          | 2/13/2025      | 2005 RECRUIT LUNCH               | HARDER*JERRY                        | DR                | Pd Exp      | 61.79    |
| TRAINING SUPPLIES    | 2243.207.233          | 2/14/2025      | 2287 3250 C/C CHARGES - JAN      | VISA*                               | DR                | Pd Exp      | 179.80   |
| TRAINING SUPPLIES    | 2243.207.233          | 2/24/2025      | CUSTOM R&B FAB HOSE              | MES-INDIANA*                        | DR                | Encumb      | 171.00   |
| TRAINING SUPPLIES    | 2243.207.233          | 2/24/2025      | SEEK TIC GEARKEEPER              | MES-INDIANA*                        | DR                | Encumb      | 358.61   |
| TRAINING SUPPLIES    | 2243.207.233          | 2/27/2025      | 2330 YRLY EXTRACTION             | PLOUGHE'S WRECKER SERVICE*          | CR                | Encumb      | 1,000.00 |
| TRAINING SUPPLIES    | 2243.207.233          | 2/27/2025      | 2330 YRLY EXTRACTION             | PLOUGHE'S WRECKER SERVICE*          | DR                | Pd Exp      | 1,000.00 |
| TRAINING SUPPLIES    | 2243.207.233          | 2/27/2025      | 2332 PORTOPOTTY TRAINING GROUNDS | SERVICE SANITATION, INC.*           | CR                | Encumb      | 422.70   |
| TRAINING SUPPLIES    | 2243.207.233          | 2/27/2025      | 2332 PORTOPOTTY TRAINING GROUNDS | SERVICE SANITATION, INC.*           | DR                | Pd Exp      | 422.70   |

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| Account Description      | Account Number | Date           | Transaction Description               | Vendor/(*)Customer Name         | Type              | Transaction | Amount   |
|--------------------------|----------------|----------------|---------------------------------------|---------------------------------|-------------------|-------------|----------|
| Totals: Orig-App= .00    |                | Rev/Amend= .00 | Transfers= .00                        | Per-Exp= 1,664.29               | Encumb= 467.82    |             |          |
| FIRE PREVENTION SUPPLIES | 2243.207.274   | 2/13/2025      | 2012 14X48 DOUBLE SIDED ACM PANELS    | MINDY'S BROWNSBURG SIGNS, INC.* | CR                | Encumb      | 800.00   |
| FIRE PREVENTION SUPPLIES | 2243.207.274   | 2/13/2025      | 2012 14X48 DOUBLE SIDED ACM PANELS    | MINDY'S BROWNSBURG SIGNS, INC.* | DR                | Pd Exp      | 800.00   |
| FIRE PREVENTION SUPPLIES | 2243.207.274   | 2/13/2025      | 2006 REIMBURSEMENT SANTA HELPER EVENT | NELSON*JOHN                     | CR                | Encumb      | 149.98   |
| FIRE PREVENTION SUPPLIES | 2243.207.274   | 2/13/2025      | 2006 REIMBURSEMENT SANTA HELPER EVENT | NELSON*JOHN                     | DR                | Pd Exp      | 149.98   |
| FIRE PREVENTION SUPPLIES | 2243.207.274   | 2/19/2025      | CARD STOCK AND LEGAL PAPER            | OFFICE360*                      | DR                | Encumb      | 39.98    |
| Totals: Orig-App= .00    |                | Rev/Amend= .00 | Transfers= .00                        | Per-Exp= 949.98                 | Encumb= -910.00   |             |          |
| CPR SUPPLIES             | 2243.207.289   | 2/19/2025      | AED & SCHOOL E CARDS                  | AMERICAN HEART ASSOCIATION*     | DR                | Encumb      | 172.60   |
| Totals: Orig-App= .00    |                | Rev/Amend= .00 | Transfers= .00                        | Per-Exp= .00                    | Encumb= 172.60    |             |          |
| MEDICAL SUPPLIES         | 2243.207.290   | 2/11/2025      | EMS SUPPLIES                          | INDIANAPOLIS EMS*               | DR                | Encumb      | 2,287.77 |
| MEDICAL SUPPLIES         | 2243.207.290   | 2/13/2025      | 2014 EMS SUPPLIES: JAN 2025           | INDIANAPOLIS EMS*               | CR                | Encumb      | 1,202.97 |
| MEDICAL SUPPLIES         | 2243.207.290   | 2/13/2025      | 2014 EMS SUPPLIES: JAN 2025           | INDIANAPOLIS EMS*               | DR                | Pd Exp      | 1,202.97 |
| MEDICAL SUPPLIES         | 2243.207.290   | 2/13/2025      | 2216 JAN EMS SUPPLES IO-NEEDLES. ETC  | INDIANAPOLIS EMS*               | CR                | Encumb      | 1,481.13 |
| MEDICAL SUPPLIES         | 2243.207.290   | 2/13/2025      | 2216 JAN EMS SUPPLES IO-NEEDLES. ETC  | INDIANAPOLIS EMS*               | DR                | Pd Exp      | 1,481.13 |
| MEDICAL SUPPLIES         | 2243.207.290   | 2/13/2025      | 2018 ET TUBE, INFUSER MEDLANCE PLUS   | PENN CARE, INC.*                | CR                | Encumb      | 1,698.65 |
| MEDICAL SUPPLIES         | 2243.207.290   | 2/13/2025      | 2018 ET TUBE, INFUSER MEDLANCE PLUS   | PENN CARE, INC.*                | DR                | Pd Exp      | 1,698.65 |
| MEDICAL SUPPLIES         | 2243.207.290   | 2/13/2025      | 2096 ADAPTER RAPID FILL               | PENN CARE, INC.*                | CR                | Encumb      | 31.50    |
| MEDICAL SUPPLIES         | 2243.207.290   | 2/13/2025      | 2096 ADAPTER RAPID FILL               | PENN CARE, INC.*                | DR                | Pd Exp      | 31.50    |
| MEDICAL SUPPLIES         | 2243.207.290   | 2/19/2025      | PHARMACY SOLD JAN 2025                | HENDRICKS REGIONAL HEALTH*      | DR                | Encumb      | 678.64   |
| MEDICAL SUPPLIES         | 2243.207.290   | 2/26/2025      | EMS SUPPLIES BP CUU/CLD PCK           | PENN CARE, INC.*                | DR                | Encumb      | 1,297.54 |
| MEDICAL SUPPLIES         | 2243.207.290   | 2/26/2025      | EMS SUPPLIES 2.25.25                  | INDIANAPOLIS EMS*               | DR                | Encumb      | 634.60   |
| MEDICAL SUPPLIES         | 2243.207.290   | 2/27/2025      | 2331 EMS SUPPLIES                     | INDIANAPOLIS EMS*               | CR                | Encumb      | 2,287.77 |
| MEDICAL SUPPLIES         | 2243.207.290   | 2/27/2025      | 2331 EMS SUPPLIES                     | INDIANAPOLIS EMS*               | DR                | Pd Exp      | 2,287.77 |
| Totals: Orig-App= .00    |                | Rev/Amend= .00 | Transfers= .00                        | Per-Exp= 6,702.02               | Encumb= -1,803.47 |             |          |
| OPERATING SUPPLIES       | 2243.207.292   | 2/11/2025      | INDUSTRIAL BLUE ICE ME                | ACORN DISTRIBUTORS*             | DR                | Encumb      | 568.00   |
| OPERATING SUPPLIES       | 2243.207.292   | 2/13/2025      | 2106 ICE MELT                         | ACORN DISTRIBUTORS*             | CR                | Encumb      | 568.00   |
| OPERATING SUPPLIES       | 2243.207.292   | 2/13/2025      | 2106 ICE MELT                         | ACORN DISTRIBUTORS*             | DR                | Pd Exp      | 568.00   |
| OPERATING SUPPLIES       | 2243.207.292   | 2/13/2025      | 2002 STA 133: DEC 2024 SUPPLIES       | AMAZON CAPITAL SERVICES*        | CR                | Encumb      | 695.83   |

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| Account Description   | Account Number | Date           | Transaction Description                     | Vendor/(*)Customer Name             | Type              | Transaction | Amount   |
|-----------------------|----------------|----------------|---|-------------------------------------|-------------------|-------------|----------|
| OPERATING SUPPLIES    | 2243.207.292   | 2/13/2025      | 2002 STA 133: DEC 2024 SUPPLIES             | AMAZON CAPITAL SERVICES*            | DR                | Pd Exp      | 695.83   |
| OPERATING SUPPLIES    | 2243.207.292   | 2/13/2025      | 2004 STA 132: DEC 2024 SUPPLIES             | AMAZON CAPITAL SERVICES*            | CR                | Encumb      | 430.41   |
| OPERATING SUPPLIES    | 2243.207.292   | 2/13/2025      | 2004 STA 132: DEC 2024 SUPPLIES             | AMAZON CAPITAL SERVICES*            | DR                | Pd Exp      | 430.41   |
| OPERATING SUPPLIES    | 2243.207.292   | 2/13/2025      | 2108 STA 131: BATTERIES, FINE POINT MARKERS | AMAZON CAPITAL SERVICES*            | CR                | Encumb      | 356.06   |
| OPERATING SUPPLIES    | 2243.207.292   | 2/13/2025      | 2108 STA 131: BATTERIES, FINE POINT MARKERS | AMAZON CAPITAL SERVICES*            | DR                | Pd Exp      | 356.06   |
| OPERATING SUPPLIES    | 2243.207.292   | 2/13/2025      | 2109 STA 131: ZEP TRASHBAGS WHITEOUT        | AMAZON CAPITAL SERVICES*            | CR                | Encumb      | 570.03   |
| OPERATING SUPPLIES    | 2243.207.292   | 2/13/2025      | 2109 STA 131: ZEP TRASHBAGS WHITEOUT        | AMAZON CAPITAL SERVICES*            | DR                | Pd Exp      | 570.03   |
| OPERATING SUPPLIES    | 2243.207.292   | 2/13/2025      | 2110 HQ: IPHONE CASE                        | AMAZON CAPITAL SERVICES*            | CR                | Encumb      | 109.71   |
| OPERATING SUPPLIES    | 2243.207.292   | 2/13/2025      | 2110 HQ: IPHONE CASE                        | AMAZON CAPITAL SERVICES*            | DR                | Pd Exp      | 109.71   |
| OPERATING SUPPLIES    | 2243.207.292   | 2/13/2025      | 2112 HQ: BANKER BOXES, STAMP, FOLDERS       | AMAZON CAPITAL SERVICES*            | CR                | Encumb      | 201.07   |
| OPERATING SUPPLIES    | 2243.207.292   | 2/13/2025      | 2112 HQ: BANKER BOXES, STAMP, FOLDERS       | AMAZON CAPITAL SERVICES*            | DR                | Pd Exp      | 201.07   |
| OPERATING SUPPLIES    | 2243.207.292   | 2/13/2025      | 2218 WIPER FLD DEFROST                      | O'REILLY AUTOMOTIVE,INC.*           | CR                | Encumb      | 119.64   |
| OPERATING SUPPLIES    | 2243.207.292   | 2/13/2025      | 2218 WIPER FLD DEFROST                      | O'REILLY AUTOMOTIVE,INC.*           | DR                | Pd Exp      | 119.64   |
| OPERATING SUPPLIES    | 2243.207.292   | 2/13/2025      | 2218 CAR WAX DEFROSTER                      | O'REILLY AUTOMOTIVE,INC.*           | CR                | Encumb      | 107.17   |
| OPERATING SUPPLIES    | 2243.207.292   | 2/13/2025      | 2218 CAR WAX DEFROSTER                      | O'REILLY AUTOMOTIVE,INC.*           | DR                | Pd Exp      | 107.17   |
| OPERATING SUPPLIES    | 2243.207.292   | 2/24/2025      | CARD STOCK/LEGAL PAPER                      | OFFICE360*                          | DR                | Encumb      | 39.98    |
| OPERATING SUPPLIES    | 2243.207.292   | 2/27/2025      | 2339 INDUSTRIAL BLUE ICE MELT               | ACORN DISTRIBUTORS*                 | CR                | Encumb      | 568.00   |
| OPERATING SUPPLIES    | 2243.207.292   | 2/27/2025      | 2339 INDUSTRIAL BLUE ICE MELT               | ACORN DISTRIBUTORS*                 | DR                | Pd Exp      | 568.00   |
| Totals: Orig-App= .00 |                | Rev/Amend= .00 | Transfers= .00                              | Per-Exp= 3,725.92                   | Encumb= -3,117.94 |             |          |
| FIREFIGHTING SUPPLIES | 2243.207.293   | 2/11/2025      | 6" PASSPORT SHIELD                          | CONWAY SHIELD*                      | DR                | Encumb      | 245.50   |
| FIREFIGHTING SUPPLIES | 2243.207.293   | 2/12/2025      | RETRACTABLE LANYARDS                        | MUNICIPAL EMERGENCY SERVICES (MES)* | DR                | Encumb      | 345.12   |
| FIREFIGHTING SUPPLIES | 2243.207.293   | 2/13/2025      | 2016 TAC: 130 PRESSURE REGULATOR            | MES-INDIANA*                        | CR                | Encumb      | 948.45   |
| FIREFIGHTING SUPPLIES | 2243.207.293   | 2/13/2025      | 2016 TAC: 130 PRESSURE REGULATOR            | MES-INDIANA*                        | DR                | Pd Exp      | 948.45   |
| FIREFIGHTING SUPPLIES | 2243.207.293   | 2/24/2025      | VETTER REG ASSEMBLY                         | MES-INDIANA*                        | DR                | Encumb      | 948.45   |
| FIREFIGHTING SUPPLIES | 2243.207.293   | 2/27/2025      | 2329 RETRACTABLE LANYARDS                   | MUNICIPAL EMERGENCY SERVICES (MES)* | CR                | Encumb      | 345.12   |
| FIREFIGHTING SUPPLIES | 2243.207.293   | 2/27/2025      | 2329 RETRACTABLE LANYARDS                   | MUNICIPAL EMERGENCY SERVICES (MES)* | DR                | Pd Exp      | 345.12   |
| Totals: Orig-App= .00 |                | Rev/Amend= .00 | Transfers= .00                              | Per-Exp= 1,293.57                   | Encumb= 245.50    |             |          |
| PROTECTIVE CLOTHING   | 2243.207.296   | 2/13/2025      | 2214 3 CAIRNS 880 TRADITIONAL BLACK HELMETS | CONWAY SHIELD*                      | CR                | Encumb      | 1,246.15 |
| PROTECTIVE CLOTHING   | 2243.207.296   | 2/13/2025      | 2214 3 CAIRNS 880 TRADITIONAL BLACK HELMETS | CONWAY SHIELD*                      | DR                | Pd Exp      | 1,246.15 |
| PROTECTIVE CLOTHING   | 2243.207.296   | 2/13/2025      | 2015 GEAR ALTERATIONS                       | MACQUEEN EMERGENCY GROUP*           | CR                | Encumb      | 856.15   |

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| Account Description       | Account Number        | Date           | Transaction Description                     | Vendor/(*)Customer Name         | Type              | Transaction | Amount    |
|---------------------------|-----------------------|----------------|---|---------------------------------|-------------------|-------------|-----------|
| PROTECTIVE CLOTHING       | 2243.207.296          | 2/13/2025      | 2015 GEAR ALTERATIONS                       | MACQUEEN EMERGENCY GROUP*       | DR                | Pd Exp      | 856.15    |
|                           | Totals: Orig-App= .00 | Rev/Amend= .00 | Transfers= .00                              | Per-Exp= 2,102.30               | Encumb= -2,102.30 |             |           |
| EMPLOYEE RECOGNITION      | 2243.207.299          | 2/14/2025      | 2287 3136 C/C CHARGES - JAN                 | VISA*                           | DR                | Pd Exp      | 92.52     |
| EMPLOYEE RECOGNITION      | 2243.207.299          | 2/26/2025      | EMP. AWARDS                                 | BARDACH AWARDS, INC.*           | DR                | Encumb      | 1,506.70  |
|                           | Totals: Orig-App= .00 | Rev/Amend= .00 | Transfers= .00                              | Per-Exp= 92.52                  | Encumb= 1,506.70  |             |           |
| AMBULANCE COLLECTION/ACCT | 2243.207.310          | 2/13/2025      | 2017 RESCUENET BILLING SERVICE FEE          | ACCUMED BILLING, INC.*          | CR                | Encumb      | 6,977.54  |
| AMBULANCE COLLECTION/ACCT | 2243.207.310          | 2/13/2025      | 2017 RESCUENET BILLING SERVICE FEE          | ACCUMED BILLING, INC.*          | DR                | Pd Exp      | 6,977.54  |
| AMBULANCE COLLECTION/ACCT | 2243.207.310          | 2/19/2025      | RESCUENET/EMS BILLING JAN 2025              | ACCUMED BILLING, INC.*          | DR                | Encumb      | 4,411.49  |
|                           | Totals: Orig-App= .00 | Rev/Amend= .00 | Transfers= .00                              | Per-Exp= 6,977.54               | Encumb= -2,566.05 |             |           |
| ATTORNEY FEES             | 2243.207.312          | 2/18/2025      | BFT FSLA CLAIM OCT 24 DEC 24 JAN 25         | FROST BROWN TODD ATTORNEYS LLC* | DR                | Encumb      | 25,005.80 |
| ATTORNEY FEES             | 2243.207.312          | 2/18/2025      | BFT GEN COUNSEL 10/24 12/24 1/25            | FROST BROWN TODD ATTORNEYS LLC* | DR                | Encumb      | 36,793.90 |
|                           | Totals: Orig-App= .00 | Rev/Amend= .00 | Transfers= .00                              | Per-Exp= .00                    | Encumb= 61,799.70 |             |           |
| TRAINING AND TRAVEL       | 2243.207.313          | 2/13/2025      | 2107 NFPA STRUCTURAL COLLAPSE TECH          | ADVANCED RESCUE SOLUTIONS*      | CR                | Encumb      | 1,650.00  |
| TRAINING AND TRAVEL       | 2243.207.313          | 2/13/2025      | 2107 NFPA STRUCTURAL COLLAPSE TECH          | ADVANCED RESCUE SOLUTIONS*      | DR                | Pd Exp      | 1,650.00  |
| TRAINING AND TRAVEL       | 2243.207.313          | 2/13/2025      | 2213 REIMBURSEMENT:EMS EXPO 2024            | BOWERS*JONATHAN Z               | CR                | Encumb      | 163.93    |
| TRAINING AND TRAVEL       | 2243.207.313          | 2/13/2025      | 2213 REIMBURSEMENT:EMS EXPO 2024            | BOWERS*JONATHAN Z               | DR                | Pd Exp      | 163.93    |
| TRAINING AND TRAVEL       | 2243.207.313          | 2/28/2025      | L.BOEHMN HG SCHOOL                          | PFFUI-PROF FF UNION OF IN*      | DR                | Encumb      | 500.00    |
|                           | Totals: Orig-App= .00 | Rev/Amend= .00 | Transfers= .00                              | Per-Exp= 1,813.93               | Encumb= -1,313.93 |             |           |
| TELEPHONE                 | 2243.207.324          | 2/7/2025       | 2281 #8529201040056011 - TV SVC BFT         | COMCAST*                        | DR                | Pd Exp      | 11.10     |
| TELEPHONE                 | 2243.207.324          | 2/14/2025      | 2294 BFT PHONE SVC - FEB 2025               | AXIA TECHNOLOGY PARTNERS LLC*   | DR                | Pd Exp      | 352.00    |
|                           | Totals: Orig-App= .00 | Rev/Amend= .00 | Transfers= .00                              | Per-Exp= 363.10                 | Encumb= .00       |             |           |
| ON-LINE SERVICES          | 2243.207.325          | 2/7/2025       | 2282 #B1910202364-R - MO. FIBER/RECOVERY FE | EVERSTREAM SOLUTIONS LLC*       | DR                | Pd Exp      | 636.07    |
|                           | Totals: Orig-App= .00 | Rev/Amend= .00 | Transfers= .00                              | Per-Exp= 636.07                 | Encumb= .00       |             |           |
| CELL PHONES               | 2243.207.326          | 2/14/2025      | 2287 3771 CC CHARGES - JAN                  | VISA*                           | DR                | Pd Exp      | 46.65     |
|                           | Totals: Orig-App= .00 | Rev/Amend= .00 | Transfers= .00                              | Per-Exp= 46.65                  | Encumb= .00       |             |           |

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| Account Description   | Account Number | Date           | Transaction Description                    | Vendor/(*)Customer Name             | Type            | Transaction | Amount   |
|-----------------------|----------------|----------------|--|-------------------------------------|-----------------|-------------|----------|
| LEGAL NOTICES         | 2243.207.332   | 2/11/2025      | NOTICE OF HEARING                          | THE REPUBLICAN NEWSPAPER*           | DR              | Encumb      | 13.55    |
| LEGAL NOTICES         | 2243.207.332   | 2/14/2025      | 2287 3771 CC CHARGES - JAN                 | VISA*                               | DR              | Pd Exp      | 251.47   |
| LEGAL NOTICES         | 2243.207.332   | 2/27/2025      | 2335 NOTICE OF HEARING                     | THE REPUBLICAN NEWSPAPER*           | CR              | Encumb      | 13.55    |
| LEGAL NOTICES         | 2243.207.332   | 2/27/2025      | 2335 NOTICE OF HEARING                     | THE REPUBLICAN NEWSPAPER*           | DR              | Pd Exp      | 13.55    |
| Totals: Orig-App= .00 |                | Rev/Amend= .00 | Transfers= .00                             | Per-Exp= 265.02                     | Encumb= .00     |             |          |
| HEALTH & WELLNESS     | 2243.207.346   | 2/11/2025      | PORTIONOF DUES 2025                        | HENDRICKS COUNTY FIRE CHIEFS ASSOC* | DR              | Encumb      | 1,000.00 |
| HEALTH & WELLNESS     | 2243.207.346   | 2/13/2025      | 2095 SPORTS NUTRITIOIN PROGRAMMING         | HENDRICKS REGIONAL HEALTH*          | CR              | Encumb      | 900.00   |
| HEALTH & WELLNESS     | 2243.207.346   | 2/13/2025      | 2095 SPORTS NUTRITIOIN PROGRAMMING         | HENDRICKS REGIONAL HEALTH*          | DR              | Pd Exp      | 900.00   |
| HEALTH & WELLNESS     | 2243.207.346   | 2/27/2025      | 2337 PORTION OF DUES 2025                  | HENDRICKS COUNTY FIRE CHIEFS ASSOC* | CR              | Encumb      | 1,000.00 |
| HEALTH & WELLNESS     | 2243.207.346   | 2/27/2025      | 2337 PORTION OF DUES 2025                  | HENDRICKS COUNTY FIRE CHIEFS ASSOC* | DR              | Pd Exp      | 1,000.00 |
| Totals: Orig-App= .00 |                | Rev/Amend= .00 | Transfers= .00                             | Per-Exp= 1,900.00                   | Encumb= -900.00 |             |          |
| STORMWATER            | 2243.207.350   | 2/7/2025       | 2283 #001337932-1000343 - STA133 MO. SEWER | AQUA INDIANA, INC.*                 | DR              | Pd Exp      | 90.00    |
| STORMWATER            | 2243.207.350   | 2/7/2025       | 2255 #1 - TOWN WATER/SEWER/STORM BILLING   | TOWN OF BROWNSBURG UTILITIES*       | DR              | Pd Exp      | 137.50   |
| Totals: Orig-App= .00 |                | Rev/Amend= .00 | Transfers= .00                             | Per-Exp= 227.50                     | Encumb= .00     |             |          |
| ELECTRICITY           | 2243.207.351   | 2/7/2025       | 2265 TOWN MONTHLY ELECTRIC BILLING         | DUKE ENERGY*                        | DR              | Pd Exp      | 53.50    |
| ELECTRICITY           | 2243.207.351   | 2/11/2025      | STA 133: 12/27/2024-1/28/2025              | AES INDIANA*                        | DR              | Encumb      | 887.99   |
| ELECTRICITY           | 2243.207.351   | 2/27/2025      | 2498 TOWN MONTHLY ELECTRIC BILLING         | DUKE ENERGY*                        | DR              | Pd Exp      | 1,502.07 |
| ELECTRICITY           | 2243.207.351   | 2/27/2025      | 2474 MASTER ACCT# 1940600 - MO. GROUP BILL | HENDRICKS POWER CO-OP*              | DR              | Pd Exp      | 1,589.22 |
| Totals: Orig-App= .00 |                | Rev/Amend= .00 | Transfers= .00                             | Per-Exp= 3,144.79                   | Encumb= 887.99  |             |          |
| HEAT                  | 2243.207.353   | 2/21/2025      | 2456 MONTHLY GAS BILLING                   | CENTERPOINT ENERGY*                 | DR              | Pd Exp      | 5,069.75 |
| Totals: Orig-App= .00 |                | Rev/Amend= .00 | Transfers= .00                             | Per-Exp= 5,069.75                   | Encumb= .00     |             |          |
| WATER                 | 2243.207.354   | 2/7/2025       | 2255 #1 - TOWN WATER/SEWER/STORM BILLING   | TOWN OF BROWNSBURG UTILITIES*       | DR              | Pd Exp      | 688.10   |
| WATER                 | 2243.207.354   | 2/21/2025      | 2471 STA133: JAN 2025 WATER BILL           | CITIZENS ENERGY GROUP*              | DR              | Pd Exp      | 147.08   |
| Totals: Orig-App= .00 |                | Rev/Amend= .00 | Transfers= .00                             | Per-Exp= 835.18                     | Encumb= .00     |             |          |
| TRASH SERVICE         | 2243.207.355   | 2/11/2025      | BFT: TRASH SERVICE FEB 2025 FINAL BILL     | ECO SHRED*                          | DR              | Encumb      | 153.90   |

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| Account Description   | Account Number | Date           | Transaction Description                     | Vendor/(*)Customer Name             | Type        | Transaction | Amount   |
|-----------------------|----------------|----------------|---|-------------------------------------|-------------|-------------|----------|
| TRASH SERVICE         | 2243.207.355   | 2/21/2025      | 2470 20 YD PERMANENT ROLL OFF               | JACK'S TRASH SERVICE, LLC*          | DR          | Pd Exp      | 309.25   |
| TRASH SERVICE         | 2243.207.355   | 2/21/2025      | 2470 20 YD ROLLOFF - DEC 2024               | JACK'S TRASH SERVICE, LLC*          | DR          | Pd Exp      | 150.00   |
| TRASH SERVICE         | 2243.207.355   | 2/27/2025      | 2340 BFT: TRASH SERVICE FEB 2025 FINAL BILL | ECO SHRED*                          | CR          | Encumb      | 153.90   |
| TRASH SERVICE         | 2243.207.355   | 2/27/2025      | 2340 BFT: TRASH SERVICE FEB 2025 FINAL BILL | ECO SHRED*                          | DR          | Pd Exp      | 153.90   |
| Totals: Orig-App= .00 |                | Rev/Amend= .00 | Transfers= .00                              | Per-Exp= 613.15                     | Encumb= .00 |             |          |
| FACILITY MAINTENANCE  | 2243.207.360   | 2/11/2025      | HQ: CLEANING FEB 2025                       | MABRIZ CLEANING, LLC*               | DR          | Encumb      | 550.00   |
| FACILITY MAINTENANCE  | 2243.207.360   | 2/11/2025      | CIRCULATING PUMP                            | EDWARDS ELECTRICAL & MECHANICAL*    | DR          | Encumb      | 569.87   |
| FACILITY MAINTENANCE  | 2243.207.360   | 2/11/2025      | PLUMBERS SILICONE                           | EDWARDS ELECTRICAL & MECHANICAL*    | DR          | Encumb      | 1,152.22 |
| FACILITY MAINTENANCE  | 2243.207.360   | 2/11/2025      | WALL BUTTON/LABOR                           | SUPERIOR GARAGE DOOR SYSTEMS, INC.* | DR          | Encumb      | 95.00    |
| FACILITY MAINTENANCE  | 2243.207.360   | 2/13/2025      | 2088 STA: 133 GENERATOR                     | BUCKEYE POWER SALES CO., INC.*      | CR          | Encumb      | 1,664.50 |
| FACILITY MAINTENANCE  | 2243.207.360   | 2/13/2025      | 2088 STA: 133 GENERATOR                     | BUCKEYE POWER SALES CO., INC.*      | DR          | Pd Exp      | 1,664.50 |
| FACILITY MAINTENANCE  | 2243.207.360   | 2/13/2025      | 2100 YRLY BABYBOX MONITORING 2025           | GRUNAU FIRE PROTECTION*             | CR          | Encumb      | 480.00   |
| FACILITY MAINTENANCE  | 2243.207.360   | 2/13/2025      | 2100 YRLY BABYBOX MONITORING 2025           | GRUNAU FIRE PROTECTION*             | DR          | Pd Exp      | 480.00   |
| FACILITY MAINTENANCE  | 2243.207.360   | 2/13/2025      | 2101 HQ: YRLY BABYBOX MONITORING            | GRUNAU FIRE PROTECTION*             | CR          | Encumb      | 480.00   |
| FACILITY MAINTENANCE  | 2243.207.360   | 2/13/2025      | 2101 HQ: YRLY BABYBOX MONITORING            | GRUNAU FIRE PROTECTION*             | DR          | Pd Exp      | 480.00   |
| FACILITY MAINTENANCE  | 2243.207.360   | 2/13/2025      | 2102 STA133 YRLY BABY BOX MONITORING        | GRUNAU FIRE PROTECTION*             | CR          | Encumb      | 480.00   |
| FACILITY MAINTENANCE  | 2243.207.360   | 2/13/2025      | 2102 STA133 YRLY BABY BOX MONITORING        | GRUNAU FIRE PROTECTION*             | DR          | Pd Exp      | 480.00   |
| FACILITY MAINTENANCE  | 2243.207.360   | 2/13/2025      | 2011 SPLICE WASH/QUICK PRIME-ROOF REPAIR    | HINSHAW ROOFING REPAIR & MAINTENANC | CR          | Encumb      | 682.03   |
| FACILITY MAINTENANCE  | 2243.207.360   | 2/13/2025      | 2011 SPLICE WASH/QUICK PRIME-ROOF REPAIR    | HINSHAW ROOFING REPAIR & MAINTENANC | DR          | Pd Exp      | 682.03   |
| FACILITY MAINTENANCE  | 2243.207.360   | 2/13/2025      | 2103 BFT HQ: HEAT EXCHANGE REPAIR           | KIRBY HEATING & AIR CONDITIONING*   | CR          | Encumb      | 3,194.00 |
| FACILITY MAINTENANCE  | 2243.207.360   | 2/13/2025      | 2103 BFT HQ: HEAT EXCHANGE REPAIR           | KIRBY HEATING & AIR CONDITIONING*   | DR          | Pd Exp      | 3,194.00 |
| FACILITY MAINTENANCE  | 2243.207.360   | 2/13/2025      | 2104 BFT HQ: CLASSROOM MOTOR REPAIR         | KIRBY HEATING & AIR CONDITIONING*   | CR          | Encumb      | 1,158.00 |
| FACILITY MAINTENANCE  | 2243.207.360   | 2/13/2025      | 2104 BFT HQ: CLASSROOM MOTOR REPAIR         | KIRBY HEATING & AIR CONDITIONING*   | DR          | Pd Exp      | 1,158.00 |
| FACILITY MAINTENANCE  | 2243.207.360   | 2/13/2025      | 2211 INSTALL HEAT EXCHANGE                  | KIRBY HEATING & AIR CONDITIONING*   | CR          | Encumb      | 3,994.00 |
| FACILITY MAINTENANCE  | 2243.207.360   | 2/13/2025      | 2211 INSTALL HEAT EXCHANGE                  | KIRBY HEATING & AIR CONDITIONING*   | DR          | Pd Exp      | 3,994.00 |
| FACILITY MAINTENANCE  | 2243.207.360   | 2/13/2025      | 2097 REPAIR TO ACCESS CONTROL SYS           | KOORSEN FIRE & SECURITY*            | CR          | Encumb      | 423.95   |
| FACILITY MAINTENANCE  | 2243.207.360   | 2/13/2025      | 2097 REPAIR TO ACCESS CONTROL SYS           | KOORSEN FIRE & SECURITY*            | DR          | Pd Exp      | 423.95   |
| FACILITY MAINTENANCE  | 2243.207.360   | 2/13/2025      | 2099 STA 132: SERVICE TAILPIPE, TPA         | MAGNEGRIP*                          | CR          | Encumb      | 1,368.50 |
| FACILITY MAINTENANCE  | 2243.207.360   | 2/13/2025      | 2099 STA 132: SERVICE TAILPIPE, TPA         | MAGNEGRIP*                          | DR          | Pd Exp      | 1,368.50 |
| FACILITY MAINTENANCE  | 2243.207.360   | 2/13/2025      | 2217 STA 131: HOSE, CLAMP                   | MAGNEGRIP*                          | CR          | Encumb      | 984.03   |
| FACILITY MAINTENANCE  | 2243.207.360   | 2/13/2025      | 2217 STA 131: HOSE, CLAMP                   | MAGNEGRIP*                          | DR          | Pd Exp      | 984.03   |

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| Account Description      | Account Number | Date           | Transaction Description                     | Vendor/(*)Customer Name             | Type               | Transaction | Amount   |
|--------------------------|----------------|----------------|---|-------------------------------------|--------------------|-------------|----------|
| FACILITY MAINTENANCE     | 2243.207.360   | 2/13/2025      | 2105 JAN 25 LANDSCAPING                     | MORGAN LAWN CARE & LANDSCAPE*       | CR                 | Encumb      | 500.00   |
| FACILITY MAINTENANCE     | 2243.207.360   | 2/13/2025      | 2105 JAN 25 LANDSCAPING                     | MORGAN LAWN CARE & LANDSCAPE*       | DR                 | Pd Exp      | 500.00   |
| FACILITY MAINTENANCE     | 2243.207.360   | 2/13/2025      | 2008 WATER LEAK STA:133                     | VASEY COMMERCIAL HEATING & AIR COND | CR                 | Encumb      | 252.08   |
| FACILITY MAINTENANCE     | 2243.207.360   | 2/13/2025      | 2008 WATER LEAK STA:133                     | VASEY COMMERCIAL HEATING & AIR COND | DR                 | Pd Exp      | 252.08   |
| FACILITY MAINTENANCE     | 2243.207.360   | 2/14/2025      | 2288 HQ: PEST CONTROL - NOV                 | ACTION PEST CONTROL*                | DR                 | Pd Exp      | 71.00    |
| FACILITY MAINTENANCE     | 2243.207.360   | 2/14/2025      | 2288 HQ: PEST CONTROL - JAN                 | ACTION PEST CONTROL*                | DR                 | Pd Exp      | 77.00    |
| FACILITY MAINTENANCE     | 2243.207.360   | 2/14/2025      | 2288 HQ: PEST CONTROL - FINANCE CHARGE      | ACTION PEST CONTROL*                | DR                 | Pd Exp      | 1.08     |
| FACILITY MAINTENANCE     | 2243.207.360   | 2/14/2025      | 2288 HQ: PEST CONTROL - FINANCE CHARGE      | ACTION PEST CONTROL*                | DR                 | Pd Exp      | 1.07     |
| FACILITY MAINTENANCE     | 2243.207.360   | 2/14/2025      | 2288 STA131: PEST CONTROL - DEC 2024        | ACTION PEST CONTROL*                | DR                 | Pd Exp      | 61.00    |
| FACILITY MAINTENANCE     | 2243.207.360   | 2/14/2025      | 2288 STA131: PEST CONTROL - FINANCE CHARGE  | ACTION PEST CONTROL*                | DR                 | Pd Exp      | 1.83     |
| FACILITY MAINTENANCE     | 2243.207.360   | 2/14/2025      | 2288 STA132: PEST CONTROL - FINANCE CHARGE  | ACTION PEST CONTROL*                | DR                 | Pd Exp      | 1.05     |
| FACILITY MAINTENANCE     | 2243.207.360   | 2/14/2025      | 2288 STA133: PEST CONTROL - NOV 2024        | ACTION PEST CONTROL*                | DR                 | Pd Exp      | 59.00    |
| FACILITY MAINTENANCE     | 2243.207.360   | 2/14/2025      | 2288 STA133: PEST CONTROL - FINANCE CHARGES | ACTION PEST CONTROL*                | DR                 | Pd Exp      | 1.79     |
| FACILITY MAINTENANCE     | 2243.207.360   | 2/14/2025      | 2324 STA131: MO. ICE MACHINE LEASE-JAN      | MISTER ICE OF INDIANAPOLIS*         | DR                 | Pd Exp      | 85.00    |
| FACILITY MAINTENANCE     | 2243.207.360   | 2/19/2025      | HQ: WINDOW AND DOOR TINT                    | MIKE'S MOBILE TINT*                 | DR                 | Encumb      | 420.25   |
| FACILITY MAINTENANCE     | 2243.207.360   | 2/19/2025      | STA 133: S. BAY DOOR REPAIR                 | SUPERIOR GARAGE DOOR SYSTEMS, INC.* | DR                 | Encumb      | 3,058.00 |
| FACILITY MAINTENANCE     | 2243.207.360   | 2/24/2025      | SEPTIC TANK                                 | ESG LABORATORIES*                   | DR                 | Encumb      | 53.00    |
| FACILITY MAINTENANCE     | 2243.207.360   | 2/27/2025      | 2334 PLUMBERS SILICONE                      | EDWARDS ELECTRICAL & MECHANICAL*    | CR                 | Encumb      | 1,152.22 |
| FACILITY MAINTENANCE     | 2243.207.360   | 2/27/2025      | 2334 PLUMBERS SILICONE                      | EDWARDS ELECTRICAL & MECHANICAL*    | DR                 | Pd Exp      | 1,152.22 |
| FACILITY MAINTENANCE     | 2243.207.360   | 2/27/2025      | 2334 CIRCULATING PUMP                       | EDWARDS ELECTRICAL & MECHANICAL*    | CR                 | Encumb      | 569.87   |
| FACILITY MAINTENANCE     | 2243.207.360   | 2/27/2025      | 2334 CIRCULATING PUMP                       | EDWARDS ELECTRICAL & MECHANICAL*    | DR                 | Pd Exp      | 569.87   |
| FACILITY MAINTENANCE     | 2243.207.360   | 2/27/2025      | 2341 HQ: CLEANING FEB 2025                  | MABRIZ CLEANING, LLC*               | CR                 | Encumb      | 550.00   |
| FACILITY MAINTENANCE     | 2243.207.360   | 2/27/2025      | 2341 HQ: CLEANING FEB 2025                  | MABRIZ CLEANING, LLC*               | DR                 | Pd Exp      | 550.00   |
| FACILITY MAINTENANCE     | 2243.207.360   | 2/27/2025      | 2333 WALL BUTTON/LABOR                      | SUPERIOR GARAGE DOOR SYSTEMS, INC.* | CR                 | Encumb      | 95.00    |
| FACILITY MAINTENANCE     | 2243.207.360   | 2/27/2025      | 2333 WALL BUTTON/LABOR                      | SUPERIOR GARAGE DOOR SYSTEMS, INC.* | DR                 | Pd Exp      | 95.00    |
| FACILITY MAINTENANCE     | 2243.207.360   | 2/28/2025      | STA 131: MN TOILET REPAIR                   | EDWARDS ELECTRICAL & MECHANICAL*    | DR                 | Encumb      | 1,442.45 |
| Totals: Orig-App= .00    |                | Rev/Amend= .00 | Transfers= .00                              | Per-Exp= 18,388.00                  | Encumb= -10,687.39 |             |          |
| TURNOUT GEAR MAINTENANCE | 2243.207.361   | 2/12/2025      | BUNKER COAT REPAIR                          | GEAR WASH*                          | DR                 | Encumb      | 662.08   |
| TURNOUT GEAR MAINTENANCE | 2243.207.361   | 2/12/2025      | BUNKER COAT REPAIR                          | GEAR WASH*                          | DR                 | Encumb      | 333.50   |
| TURNOUT GEAR MAINTENANCE | 2243.207.361   | 2/12/2025      | BUNKER PANTS REPAIR                         | GEAR WASH*                          | DR                 | Encumb      | 1,390.05 |
| TURNOUT GEAR MAINTENANCE | 2243.207.361   | 2/27/2025      | 2328 BUNKER PANTS REPAIR                    | GEAR WASH*                          | CR                 | Encumb      | 1,390.05 |

Date 3/11/2025

Time 3:05 PM

Budgetary Posting Journal

| Account Description        | Account Number | Date           | Transaction Description                  | Vendor/(*)Customer Name    | Type        | Transaction | Amount   |
|----------------------------|----------------|----------------|--|----------------------------|-------------|-------------|----------|
| TURNOUT GEAR MAINTENANCE   | 2243.207.361   | 2/27/2025      | 2328 BUNKER PANTS REPAIR                 | GEAR WASH*                 | DR          | Pd Exp      | 1,390.05 |
| TURNOUT GEAR MAINTENANCE   | 2243.207.361   | 2/27/2025      | 2328 BUNKER COAT REPAIR                  | GEAR WASH*                 | CR          | Encumb      | 662.08   |
| TURNOUT GEAR MAINTENANCE   | 2243.207.361   | 2/27/2025      | 2328 BUNKER COAT REPAIR                  | GEAR WASH*                 | DR          | Pd Exp      | 662.08   |
| TURNOUT GEAR MAINTENANCE   | 2243.207.361   | 2/27/2025      | 2328 BUNKER COAT REPAIR                  | GEAR WASH*                 | CR          | Encumb      | 333.50   |
| TURNOUT GEAR MAINTENANCE   | 2243.207.361   | 2/27/2025      | 2328 BUNKER COAT REPAIR                  | GEAR WASH*                 | DR          | Pd Exp      | 333.50   |
| Totals: Orig-App= .00      |                | Rev/Amend= .00 | Transfers= .00                           | Per-Exp= 2,385.63          | Encumb= .00 |             |          |
| COPIER & LEASE MAINTENANCE | 2243.207.362   | 2/21/2025      | 2465 #2006011 - MO. PRINTER LEASE        | US BANK EQUIPMENT FINANCE* | DR          | Pd Exp      | 477.69   |
| COPIER & LEASE MAINTENANCE | 2243.207.362   | 2/27/2025      | 2504 #2006001 - MO. PRINTER LEASE        | US BANK EQUIPMENT FINANCE* | DR          | Pd Exp      | 449.04   |
| Totals: Orig-App= .00      |                | Rev/Amend= .00 | Transfers= .00                           | Per-Exp= 926.73            | Encumb= .00 |             |          |
| VEHICLE/EQUIPMENT REPAIRS  | 2243.207.363   | 2/13/2025      | 2003 HQ: DECEMBER 2024 ORDERS            | AMAZON CAPITAL SERVICES*   | CR          | Encumb      | 298.80   |
| VEHICLE/EQUIPMENT REPAIRS  | 2243.207.363   | 2/13/2025      | 2003 HQ: DECEMBER 2024 ORDERS            | AMAZON CAPITAL SERVICES*   | DR          | Pd Exp      | 298.80   |
| VEHICLE/EQUIPMENT REPAIRS  | 2243.207.363   | 2/13/2025      | 2098 VIN#0686 TIRE AND OIL CHANGE        | BELLE TIRE DISTRIBUTORS*   | CR          | Encumb      | 85.73    |
| VEHICLE/EQUIPMENT REPAIRS  | 2243.207.363   | 2/13/2025      | 2098 VIN#0686 TIRE AND OIL CHANGE        | BELLE TIRE DISTRIBUTORS*   | DR          | Pd Exp      | 85.73    |
| VEHICLE/EQUIPMENT REPAIRS  | 2243.207.363   | 2/13/2025      | 2212 MED133 VIN#522-OIL CHANGE AND TIRES | BELLE TIRE DISTRIBUTORS*   | CR          | Encumb      | 847.69   |
| VEHICLE/EQUIPMENT REPAIRS  | 2243.207.363   | 2/13/2025      | 2212 MED133 VIN#522-OIL CHANGE AND TIRES | BELLE TIRE DISTRIBUTORS*   | DR          | Pd Exp      | 847.69   |
| VEHICLE/EQUIPMENT REPAIRS  | 2243.207.363   | 2/13/2025      | 2206 C1303 VIN#5217 TCM DIG              | GOLDSBERRY'S TRANSMISSION* | CR          | Encumb      | 412.82   |
| VEHICLE/EQUIPMENT REPAIRS  | 2243.207.363   | 2/13/2025      | 2206 C1303 VIN#5217 TCM DIG              | GOLDSBERRY'S TRANSMISSION* | DR          | Pd Exp      | 412.82   |
| VEHICLE/EQUIPMENT REPAIRS  | 2243.207.363   | 2/13/2025      | 2111 E131: TYPHOON PUMPER                | MACQUEEN EMERGENCY GROUP*  | CR          | Encumb      | 988.00   |
| VEHICLE/EQUIPMENT REPAIRS  | 2243.207.363   | 2/13/2025      | 2111 E131: TYPHOON PUMPER                | MACQUEEN EMERGENCY GROUP*  | DR          | Pd Exp      | 988.00   |
| VEHICLE/EQUIPMENT REPAIRS  | 2243.207.363   | 2/13/2025      | 2089 ENG134 VIN#0726 SWITCH              | NAPA AUTO PARTS*           | CR          | Encumb      | 20.99    |
| VEHICLE/EQUIPMENT REPAIRS  | 2243.207.363   | 2/13/2025      | 2089 ENG134 VIN#0726 SWITCH              | NAPA AUTO PARTS*           | DR          | Pd Exp      | 20.99    |
| VEHICLE/EQUIPMENT REPAIRS  | 2243.207.363   | 2/13/2025      | 2090 HQ STOCK: ANTIFREEZE                | O'REILLY AUTOMOTIVE,INC.*  | CR          | Encumb      | 192.62   |
| VEHICLE/EQUIPMENT REPAIRS  | 2243.207.363   | 2/13/2025      | 2090 HQ STOCK: ANTIFREEZE                | O'REILLY AUTOMOTIVE,INC.*  | DR          | Pd Exp      | 192.62   |
| VEHICLE/EQUIPMENT REPAIRS  | 2243.207.363   | 2/13/2025      | 2091 TAC 130: FUSE HOLDER, TEST CLIPS    | O'REILLY AUTOMOTIVE,INC.*  | CR          | Encumb      | 16.27    |
| VEHICLE/EQUIPMENT REPAIRS  | 2243.207.363   | 2/13/2025      | 2091 TAC 130: FUSE HOLDER, TEST CLIPS    | O'REILLY AUTOMOTIVE,INC.*  | DR          | Pd Exp      | 16.27    |
| VEHICLE/EQUIPMENT REPAIRS  | 2243.207.363   | 2/13/2025      | 2092 TRAIN PUMP: RADIATOR HOSE           | O'REILLY AUTOMOTIVE,INC.*  | CR          | Encumb      | 36.46    |
| VEHICLE/EQUIPMENT REPAIRS  | 2243.207.363   | 2/13/2025      | 2092 TRAIN PUMP: RADIATOR HOSE           | O'REILLY AUTOMOTIVE,INC.*  | DR          | Pd Exp      | 36.46    |
| VEHICLE/EQUIPMENT REPAIRS  | 2243.207.363   | 2/13/2025      | 2093 STA 131: 23.98                      | O'REILLY AUTOMOTIVE,INC.*  | CR          | Encumb      | 23.98    |
| VEHICLE/EQUIPMENT REPAIRS  | 2243.207.363   | 2/13/2025      | 2093 STA 131: 23.98                      | O'REILLY AUTOMOTIVE,INC.*  | DR          | Pd Exp      | 23.98    |
| VEHICLE/EQUIPMENT REPAIRS  | 2243.207.363   | 2/13/2025      | 2094 SNOW PLOW SUP                       | O'REILLY AUTOMOTIVE,INC.*  | CR          | Encumb      | 12.96    |

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| Account Description       | Account Number | Date           | Transaction Description              | Vendor/(*)Customer Name       | Type              | Transaction | Amount |
|---------------------------|----------------|----------------|--------------------------------------|-------------------------------|-------------------|-------------|--------|
| VEHICLE/EQUIPMENT REPAIRS | 2243.207.363   | 2/13/2025      | 2094 SNOW PLOW SUP                   | O'REILLY AUTOMOTIVE,INC.*     | DR                | Pd Exp      | 12.96  |
| VEHICLE/EQUIPMENT REPAIRS | 2243.207.363   | 2/13/2025      | 2218 HEADLIGHT                       | O'REILLY AUTOMOTIVE,INC.*     | CR                | Encumb      | 16.82  |
| VEHICLE/EQUIPMENT REPAIRS | 2243.207.363   | 2/13/2025      | 2218 HEADLIGHT                       | O'REILLY AUTOMOTIVE,INC.*     | DR                | Pd Exp      | 16.82  |
| VEHICLE/EQUIPMENT REPAIRS | 2243.207.363   | 2/13/2025      | 2218 WIPER BLADE BATTERY             | O'REILLY AUTOMOTIVE,INC.*     | CR                | Encumb      | 231.04 |
| VEHICLE/EQUIPMENT REPAIRS | 2243.207.363   | 2/13/2025      | 2218 WIPER BLADE BATTERY             | O'REILLY AUTOMOTIVE,INC.*     | DR                | Pd Exp      | 231.04 |
| VEHICLE/EQUIPMENT REPAIRS | 2243.207.363   | 2/13/2025      | 2218 BATTERY                         | O'REILLY AUTOMOTIVE,INC.*     | CR                | Encumb      | 326.04 |
| VEHICLE/EQUIPMENT REPAIRS | 2243.207.363   | 2/13/2025      | 2218 BATTERY                         | O'REILLY AUTOMOTIVE,INC.*     | DR                | Pd Exp      | 326.04 |
| VEHICLE/EQUIPMENT REPAIRS | 2243.207.363   | 2/13/2025      | 2218 LD131: SIERRA MARINE            | O'REILLY AUTOMOTIVE,INC.*     | CR                | Encumb      | 38.81  |
| VEHICLE/EQUIPMENT REPAIRS | 2243.207.363   | 2/13/2025      | 2218 LD131: SIERRA MARINE            | O'REILLY AUTOMOTIVE,INC.*     | DR                | Pd Exp      | 38.81  |
| VEHICLE/EQUIPMENT REPAIRS | 2243.207.363   | 2/13/2025      | 2218 C1350-HEADLIGHT BULB            | O'REILLY AUTOMOTIVE,INC.*     | CR                | Encumb      | 25.77  |
| VEHICLE/EQUIPMENT REPAIRS | 2243.207.363   | 2/13/2025      | 2218 C1350-HEADLIGHT BULB            | O'REILLY AUTOMOTIVE,INC.*     | DR                | Pd Exp      | 25.77  |
| VEHICLE/EQUIPMENT REPAIRS | 2243.207.363   | 2/13/2025      | 2218 HQ STOCK: CAR WASH WAX          | O'REILLY AUTOMOTIVE,INC.*     | CR                | Encumb      | 232.76 |
| VEHICLE/EQUIPMENT REPAIRS | 2243.207.363   | 2/13/2025      | 2218 HQ STOCK: CAR WASH WAX          | O'REILLY AUTOMOTIVE,INC.*     | DR                | Pd Exp      | 232.76 |
| VEHICLE/EQUIPMENT REPAIRS | 2243.207.363   | 2/13/2025      | 2218 EG133: COLORMAXX                | O'REILLY AUTOMOTIVE,INC.*     | CR                | Encumb      | 8.99   |
| VEHICLE/EQUIPMENT REPAIRS | 2243.207.363   | 2/13/2025      | 2218 EG133: COLORMAXX                | O'REILLY AUTOMOTIVE,INC.*     | DR                | Pd Exp      | 8.99   |
| VEHICLE/EQUIPMENT REPAIRS | 2243.207.363   | 2/13/2025      | 2013 LADDER 131: TIRE REPAIR/REPLACE | POMP'S TIRE SERVICE, INC.*    | CR                | Encumb      | 868.16 |
| VEHICLE/EQUIPMENT REPAIRS | 2243.207.363   | 2/13/2025      | 2013 LADDER 131: TIRE REPAIR/REPLACE | POMP'S TIRE SERVICE, INC.*    | DR                | Pd Exp      | 868.16 |
| VEHICLE/EQUIPMENT REPAIRS | 2243.207.363   | 2/13/2025      | 2207 SURFACE MOUNT FUSE BOX          | WAYMIRE A.P.S., INC*          | CR                | Encumb      | 567.00 |
| VEHICLE/EQUIPMENT REPAIRS | 2243.207.363   | 2/13/2025      | 2207 SURFACE MOUNT FUSE BOX          | WAYMIRE A.P.S., INC*          | DR                | Pd Exp      | 567.00 |
| VEHICLE/EQUIPMENT REPAIRS | 2243.207.363   | 2/26/2025      | L131:QUICK FIT/TAPE                  | NAPA AUTO PARTS*              | DR                | Encumb      | 12.27  |
| VEHICLE/EQUIPMENT REPAIRS | 2243.207.363   | 2/26/2025      | HQ STOCK: AW32 OIL                   | NAPA AUTO PARTS*              | DR                | Encumb      | 125.98 |
| VEHICLE/EQUIPMENT REPAIRS | 2243.207.363   | 2/26/2025      | HQSTOCK ATC-3 FUSE                   | NAPA AUTO PARTS*              | DR                | Encumb      | 3.29   |
| VEHICLE/EQUIPMENT REPAIRS | 2243.207.363   | 2/26/2025      | EXTRA SWITCHES FOR APP               | O'REILLY AUTOMOTIVE,INC.*     | DR                | Encumb      | 55.16  |
| VEHICLE/EQUIPMENT REPAIRS | 2243.207.363   | 2/26/2025      | C132: BATTERY AND CORE               | O'REILLY AUTOMOTIVE,INC.*     | DR                | Encumb      | 195.14 |
| VEHICLE/EQUIPMENT REPAIRS | 2243.207.363   | 2/26/2025      | HQ: FUSE ACCESSO                     | O'REILLY AUTOMOTIVE,INC.*     | DR                | Encumb      | 4.99   |
| VEHICLE/EQUIPMENT REPAIRS | 2243.207.363   | 2/28/2025      | L131: CAB LIFT CYL                   | MACQUEEN EMERGENCY GROUP*     | DR                | Encumb      | 285.00 |
| VEHICLE/EQUIPMENT REPAIRS | 2243.207.363   | 2/28/2025      | R/O TRAPEZOID                        | MACQUEEN EMERGENCY GROUP*     | DR                | Encumb      | 274.00 |
| VEHICLE/EQUIPMENT REPAIRS | 2243.207.363   | 2/28/2025      | STAKEBED VIN#8920 OIL CHANGE         | HARE/ASBURY AUTOMOTIVE GROUP* | DR                | Encumb      | 270.45 |
| VEHICLE/EQUIPMENT REPAIRS | 2243.207.363   | 2/28/2025      | C1303: VIN#5217 LAMP                 | HARE/ASBURY AUTOMOTIVE GROUP* | DR                | Encumb      | 247.63 |
| VEHICLE/EQUIPMENT REPAIRS | 2243.207.363   | 2/28/2025      | HQ STOCK: QTFUELMIX                  | O'REILLY AUTOMOTIVE,INC.*     | DR                | Encumb      | 207.78 |
| Totals: Orig-App= .00     |                | Rev/Amend= .00 | Transfers= .00                       | Per-Exp= 5,251.71             | Encumb= -3,570.02 |             |        |

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| Account Description   | Account Number | Date           | Transaction Description                     | Vendor/(*)Customer Name             | Type              | Transaction | Amount   |
|-----------------------|----------------|----------------|---|-------------------------------------|-------------------|-------------|----------|
| IT SUPPORT FEES       | 2243.207.364   | 2/7/2025       | 2285 TIME/LABOR,HR MOD, UPDATE,APPL/RECR    | APS WORKFORCE MANAGEMENT*           | DR                | Pd Exp      | 1,071.75 |
| IT SUPPORT FEES       | 2243.207.364   | 2/7/2025       | 2246 INTERNET & FIBER SUPPORT - FEB         | EVERSTREAM SOLUTIONS LLC*           | DR                | Pd Exp      | 507.70   |
| IT SUPPORT FEES       | 2243.207.364   | 2/11/2025      | 1YR KNOX CONNECT LIC                        | KNOX COMPANY*                       | DR                | Encumb      | 2,749.00 |
| IT SUPPORT FEES       | 2243.207.364   | 2/13/2025      | 2241 BUCS A/R MODULE & ANNUAL SUPPORT       | FREY MUNICIPAL SOFTWARE*            | DR                | Pd Exp      | 839.66   |
| IT SUPPORT FEES       | 2243.207.364   | 2/13/2025      | 2021 YRLY POLICY STAT                       | ICONTRACTS, INC.*                   | CR                | Encumb      | 2,214.10 |
| IT SUPPORT FEES       | 2243.207.364   | 2/13/2025      | 2021 YRLY POLICY STAT                       | ICONTRACTS, INC.*                   | DR                | Pd Exp      | 2,214.10 |
| IT SUPPORT FEES       | 2243.207.364   | 2/13/2025      | 2020 MICROSOFT TEAMS-FEB 2025               | MERIPLEX SOLUTIONS, LLC*            | CR                | Encumb      | 12.00    |
| IT SUPPORT FEES       | 2243.207.364   | 2/13/2025      | 2020 MICROSOFT TEAMS-FEB 2025               | MERIPLEX SOLUTIONS, LLC*            | DR                | Pd Exp      | 12.00    |
| IT SUPPORT FEES       | 2243.207.364   | 2/13/2025      | 2085 CYBER SECURE/OFFICE365-1/15/25-2/14/25 | MERIPLEX SOLUTIONS, LLC*            | CR                | Encumb      | 823.00   |
| IT SUPPORT FEES       | 2243.207.364   | 2/13/2025      | 2085 CYBER SECURE/OFFICE365-1/15/25-2/14/25 | MERIPLEX SOLUTIONS, LLC*            | DR                | Pd Exp      | 823.00   |
| IT SUPPORT FEES       | 2243.207.364   | 2/13/2025      | 2120 MO. MAINTENANCE FEES - JAN             | STEELE INSURANCE & FINANCIAL SERVIC | DR                | Pd Exp      | 156.25   |
| IT SUPPORT FEES       | 2243.207.364   | 2/14/2025      | 2290 167709&167710 XC COPPER/XC FIBER       | DATABANK HOLDINGS, LTD*             | DR                | Pd Exp      | 33.75    |
| IT SUPPORT FEES       | 2243.207.364   | 2/26/2025      | OFFICE 360 LIC MARCH 2025                   | MERIPLEX SOLUTIONS, LLC*            | DR                | Encumb      | 839.00   |
| IT SUPPORT FEES       | 2243.207.364   | 2/27/2025      | 2336 1YR KNOX CONNECT LIC                   | KNOX COMPANY*                       | CR                | Encumb      | 2,749.00 |
| IT SUPPORT FEES       | 2243.207.364   | 2/27/2025      | 2336 1YR KNOX CONNECT LIC                   | KNOX COMPANY*                       | DR                | Pd Exp      | 2,749.00 |
| Totals: Orig-App= .00 |                | Rev/Amend= .00 | Transfers= .00                              | Per-Exp= 8,407.21                   | Encumb= -2,210.10 |             |          |
| RADIO MAINTENANCE     | 2243.207.365   | 2/13/2025      | 2009 MIC COVER, BOOM ASSY, EAR SEAL         | DONLEY SAFETY & APPARATUS SERVICE*  | CR                | Encumb      | 188.34   |
| RADIO MAINTENANCE     | 2243.207.365   | 2/13/2025      | 2009 MIC COVER, BOOM ASSY, EAR SEAL         | DONLEY SAFETY & APPARATUS SERVICE*  | DR                | Pd Exp      | 188.34   |
| Totals: Orig-App= .00 |                | Rev/Amend= .00 | Transfers= .00                              | Per-Exp= 188.34                     | Encumb= -188.34   |             |          |
| SCBA MAINTENANCE      | 2243.207.367   | 3/3/2025       | FILTERS CARTIDGE ETC.                       | MACQUEEN EMERGENCY GROUP*           | DR                | Encumb      | 3,045.41 |
| Totals: Orig-App= .00 |                | Rev/Amend= .00 | Transfers= .00                              | Per-Exp= .00                        | Encumb= 3,045.41  |             |          |
| SUBSCRIPTIONS/DUES    | 2243.207.393   | 2/11/2025      | 2025 MEMBERSHIP DUES                        | IFCA*                               | DR                | Encumb      | 325.00   |
| SUBSCRIPTIONS/DUES    | 2243.207.393   | 2/27/2025      | 2342 2025 MEMBERSHIP DUES                   | IFCA*                               | CR                | Encumb      | 325.00   |
| SUBSCRIPTIONS/DUES    | 2243.207.393   | 2/27/2025      | 2342 2025 MEMBERSHIP DUES                   | IFCA*                               | DR                | Pd Exp      | 325.00   |
| Totals: Orig-App= .00 |                | Rev/Amend= .00 | Transfers= .00                              | Per-Exp= 325.00                     | Encumb= .00       |             |          |

Budgetary Posting Journal

| Account Description    | Account Number | Date           | Transaction Description            | Vendor/(*)Customer Name    | Type               | Transaction | Amount    |
|------------------------|----------------|----------------|------------------------------------|----------------------------|--------------------|-------------|-----------|
| FIREFIGHTING EQUIPMENT | 4444.207.231   | 2/11/2025      | SQUARE TUBE                        | ATP WELDING INC*           | DR                 | Encumb      | 1,846.90  |
| FIREFIGHTING EQUIPMENT | 4444.207.231   | 2/13/2025      | 2086 CASE COMMANDER                | AMERICAN TRADEMARK, INC.*  | CR                 | Encumb      | 2,708.23  |
| FIREFIGHTING EQUIPMENT | 4444.207.231   | 2/13/2025      | 2086 CASE COMMANDER                | AMERICAN TRADEMARK, INC.*  | DR                 | Pd Exp      | 2,708.23  |
| FIREFIGHTING EQUIPMENT | 4444.207.231   | 2/27/2025      | 2326 TRAILER FOR CART 130          | DETRO TRAILERS LLC.*       | CR                 | Encumb      | 4,700.00  |
| FIREFIGHTING EQUIPMENT | 4444.207.231   | 2/27/2025      | 2326 TRAILER FOR CART 130          | DETRO TRAILERS LLC.*       | DR                 | Pd Exp      | 4,700.00  |
| Totals: Orig-App= .00  |                | Rev/Amend= .00 | Transfers= .00                     | Per-Exp= 7,408.23          | Encumb= -5,561.33  |             |           |
| FACILITY UPDATES       | 4444.207.350   | 2/13/2025      | 2022 STA131: COVE BASE REPLACEMENT | EMMONS & ASSOCIATES, INC.* | CR                 | Encumb      | 915.00    |
| FACILITY UPDATES       | 4444.207.350   | 2/13/2025      | 2022 STA131: COVE BASE REPLACEMENT | EMMONS & ASSOCIATES, INC.* | DR                 | Pd Exp      | 915.00    |
| Totals: Orig-App= .00  |                | Rev/Amend= .00 | Transfers= .00                     | Per-Exp= 915.00            | Encumb= -915.00    |             |           |
| COMPUTERS/SOFTWARE     | 4444.207.442   | 2/13/2025      | 2003 HQ: DECEMBER 2024 ORDERS      | AMAZON CAPITAL SERVICES*   | CR                 | Encumb      | 514.14    |
| COMPUTERS/SOFTWARE     | 4444.207.442   | 2/13/2025      | 2003 HQ: DECEMBER 2024 ORDERS      | AMAZON CAPITAL SERVICES*   | DR                 | Pd Exp      | 514.14    |
| Totals: Orig-App= .00  |                | Rev/Amend= .00 | Transfers= .00                     | Per-Exp= 514.14            | Encumb= -514.14    |             |           |
| VEHICLES               | 4444.207.451   | 2/13/2025      | 2209 STAKEBED UNIT                 | FIRE SERVICE, INC.*        | CR                 | Encumb      | 1,945.00  |
| VEHICLES               | 4444.207.451   | 2/13/2025      | 2209 STAKEBED UNIT                 | FIRE SERVICE, INC.*        | DR                 | Pd Exp      | 1,945.50  |
| VEHICLES               | 4444.207.451   | 2/13/2025      | 2209 STAKEBED UNIT                 | FIRE SERVICE, INC.*        | CR                 | Encumb      | 65.50     |
| VEHICLES               | 4444.207.451   | 2/13/2025      | 2209 STAKEBED UNIT                 | FIRE SERVICE, INC.*        | DR                 | Pd Exp      | 65.50     |
| VEHICLES               | 4444.207.451   | 2/13/2025      | 2209 STAKEBED UNIT                 | FIRE SERVICE, INC.*        | CR                 | Encumb      | 20,800.50 |
| VEHICLES               | 4444.207.451   | 2/13/2025      | 2209 STAKEBED UNIT                 | FIRE SERVICE, INC.*        | DR                 | Pd Exp      | 20,800.00 |
| VEHICLES               | 4444.207.451   | 2/27/2025      | 2327 Polaris Ranger Crew XD        | KG POWERSPORTS*            | CR                 | Encumb      | 33,220.34 |
| VEHICLES               | 4444.207.451   | 2/27/2025      | 2327 Polaris Ranger Crew XD        | KG POWERSPORTS*            | DR                 | Pd Exp      | 33,220.34 |
| Totals: Orig-App= .00  |                | Rev/Amend= .00 | Transfers= .00                     | Per-Exp= 56,031.34         | Encumb= -56,031.34 |             |           |

Status **Active** PolicyStat ID **17769184**



Origination 03/2025  
Last Approved 03/2025  
Last Revised 03/2025  
Next Review 06/2025

Owner Jerry Harder:  
Deputy Chief of Operations  
Policy Area General Orders

## 1330 - Job Description - Division Chief of Fire Training

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**Job Title:** Division Chief of Fire Training  
**Department:** Career Staff  
**Reports To:** See BFT Organizational Report  
**FLSA Status:** Exempt  
**Prepared By:** Brownsburg Fire Territory  
**Approved By:** Fire Territory Executive Board  
**Approved Date:**

### Minimum Job Requirements (Qualifications)

- IDHS State certified Fire Officer II
- IDHS State certified Fire and Emergency Instructor III.
- IDHS State certified Incident Safety Officer
- Indiana State certified EMT, maintained throughout employment
- NIMS 100, 200, 300, 400, 700, 800
- IDHS State certified Fire Officer Strategy and Tactics
- Must have ten (10) years firefighting experience on a career fire department.

The Fire Chief may require attendance of any class as he/she deems necessary for the advancement of the Training Division of the Fire Territory.

### Job Summary

The **Division Chief of Fire Training** is responsible for developing, implementing, and overseeing fire

training programs within the Brownsburg Fire Territory. This includes recruit academies and ongoing professional development to ensure personnel maintain proficiency in all required skills. This position requires expertise in emergency scene management, personnel leadership, and administrative functions, including budget planning and operational strategy. Scheduling flexibility is essential, as the role involves meetings, training sessions, and committee participation. The Division Chief of Fire Training must have a thorough understanding of Brownsburg Fire Territory policies, standard operating guidelines (SOGs), and the structure of local and county government agencies. The role also requires availability for emergency response outside normal business hours. As part of the on-call function, transportation will be provided for immediate response to incidents as necessary.

The Division Chief of Fire Training is appointed and removed at the discretion of the Fire Chief.

## **ESSENTIAL DUTIES**

### **1. Training & Compliance:**

- a. Participate in all required Fire Territory training, meetings, and activities.
- b. Comply with all Fire Territory rules, regulations, policies, and standard operating guidelines (SOGs).

### **2. Communication & Documentation:**

- a. Communicate effectively with Fire Territory personnel and the public.
- b. Complete all required daily electronic records and communications.

### **3. Equipment & Incident Response:**

- a. Ensure proper operational status of equipment and personal protective equipment (PPE) before, during, and after an incident.
- b. Respond to emergency and non-emergency incidents.
- c. Operate Fire Territory apparatus, appliances, and equipment.

### **4. Emergency Medical Services (EMS):**

- a. Provide basic and advanced life support per certification level, following established policies, protocols, and guidelines as authorized by the medical director and the Brownsburg Fire Territory.

### **5. Fire Scene Management:**

- a. Protect evidence of fire cause and origin from disturbance.
- b. Provide incident scene management.
- c. Fulfill the roles of incident safety officer or other assigned tasks.

### **6. Project & Resource Management:**

- a. Prioritize multiple projects, often managing several simultaneously with shared resources.

- b. Plan for future needs, contributing to budgets, training programs, and personnel planning.
- c. Organize and control assigned resources and projects, ensuring proper documentation and communication.
- d. Coordinate and delegate tasks within and outside the division, aligning projects with broader Fire Territory goals.
- e. Evaluate and modify programs, projects, procedures, and activities as needed to meet evolving Fire Territory and community needs.

**7. Other Duties:**

- a. Perform additional responsibilities as assigned.

## **Domains of Responsibilities**

**1. Fire Training**

- a. Oversee and manage training programs related to fire safety and operations.

**2. Self-Contained Breathing Apparatus (SCBA)**

- a. Responsible for the SCBA program, including maintenance, training, and coordination.

**3. Administrative/Managerial**

- a. Handle administrative and managerial duties pertaining to the Division of Fire Training to ensure smooth operations.

**4. Budgeting**

- a. Manage budgeting responsibilities, including resource allocation and financial planning.

**5. Driver/Operator**

- a. Operate and drive fire apparatus safely during emergencies and training.

**6. Fire Territory Operations & Regulations:**

- a. Knowledge of Fire Territory policies and standard operating guidelines (SOGs).
- b. Understanding of the Fire Territory structure and function.
- c. Knowledge of applicable local, state, and federal laws and regulations.

**7. Fire & Emergency Response:**

- a. Knowledge of fire suppression theories, strategies, tactics, methods, and procedures.
- b. Understanding of fire prevention techniques and public education programs.
- c. Knowledge of fire investigation procedures.

- d. Familiarity with emergency medical procedures and EMS protocols.

**8. Equipment & Operations:**

- a. Knowledge of emergency vehicle operations.
- b. Understanding of communication systems and procedures.
- c. Proficiency in Fire Territory software applications.
- d. Knowledge of employee health and safety programs and practices.
- e. Understanding of the safe use, care, and maintenance of all Fire Territory equipment.

## Required Skills & Abilities

**1. Physical Skills:**

- a. Ability to safely and efficiently utilize equipment and tools, with or without personal protective equipment (PPE).

**2. Cognitive & Comprehension Skills:**

- a. Ability to receive, process, and appropriately respond to information presented in writing, verbally, or visually.
- b. Reading proficiency sufficient to comprehend printed information without reliance on an interpreter, scanner, or alternative methods.
- c. Mathematical skills sufficient to apply calculations and formulas as needed.

**3. Communication Skills:**

- a. Writing and typing proficiency sufficient to effectively complete all required Fire Territory communications.
- b. Verbal skills sufficient to clearly and accurately communicate information.
- c. Grammar skills sufficient to ensure clarity and accuracy in written and typed communications.
- d. Proper use and understanding of industry-specific terminology.

## Physical and Cognitive Requirements

**1. Sensory & Communication Abilities**

- a. Visual acuity sufficient to meet industry standards.
- b. Hearing acuity sufficient to meet industry standards.
- c. Ability to speak clearly for understandable radio and face-to-face communications, even while wearing full personal protective equipment (PPE).

**2. Mobility & Physical Strength**

- a. Ability to move across rough terrain and navigate obstacles for extended distances, with or without PPE.

- b. Ability to grasp, carry, twist, and turn tools, equipment, hose couplings, hydrant caps, pump fixtures, etc., with or without PPE.
- c. Ability to remain stable in precarious positions for extended periods, with or without PPE.
- d. Ability to stand, walk, climb, stoop, bend, twist, squat, and crawl, with or without PPE.
- e. Ability to reach above the shoulders and below the waist, with or without PPE.
- f. Ability to push, pull, and lift heavy individuals, objects, tools, and equipment, with or without PPE.

### **3. Decision-Making & Performance Under Stress**

- a. Ability to make rapid decisions and perform complex, high-risk tasks in changing and stressful conditions.
- b. Ability to function calmly, reliably, and in accordance with training and SOG's under extreme stress, including situations with potential threats to life and health.

### **4. Teamwork & Leadership**

- a. Ability to follow orders, operate under guidance, and work in coordination with a team to accomplish complex and dangerous tasks.
- b. Ability to carry out delegated responsibilities and tasks without continuous supervision.

### **5. Cognitive & Navigational Abilities**

- a. Ability to communicate calmly and respectfully, ensuring clear and understandable radio and face-to-face communication, with or without PPE.
- b. Ability to distinguish coordinates, utilize maps, and accurately identify addresses and street signs.
- c. Ability to comprehend written information and maintain complete and accurate logs or records.

## **Work Environments & Conditions**

### **1. Work Schedule:**

- a. Primarily operates on a Monday thru Friday schedule; however, longer hours may be required for training, meetings, or staffing needs.

### **2. Environmental Conditions:**

- a. Must be able to operate in extreme weather conditions, including but not limited to: heat, humidity, cold, wind, rain, snow, sleet, ice, and lightning storms.
- b. Must be able to work in challenging environments, including: loud noise, poor visibility, limited area of mobility, confined spaces, elevated heights, and unstable structures.

3. **Physical & Mental Demands:**

- a. Must be able to function under mental and physical fatigue due to extended work periods and/or disrupted or deprived sleep.

4. **Hazardous Conditions:**

- a. Must be able to operate in and around hazardous conditions, including but not limited to:
- b. Fire and smoke exposure
- c. Electrical hazards
- d. Traffic hazards
- e. Chemical, biological, and radiological hazards

## Supervisory Responsibilities

1. **SCBA Program Management:**

- a. Responsible for overseeing the **Self-Contained Breathing Apparatus (SCBA) Program**, including the coordination and supervision of **Shift SCBA Technicians**.

2. **Personnel Supervision:**

- a. Provide functional supervision of personnel during **training evolutions** and **emergency incidents** to ensure safety, effectiveness, and adherence to protocols.

3. **Training Oversight:**

- a. Oversee the **Brownsburg Fire Training Captain**, ensuring alignment with Fire Territory training objectives and operational readiness.

## Job Description Disclaimer

1. **General Overview:**

- a. This job description is intended to describe the general nature and level of work performed by employees assigned to this job title.

2. **Scope & Limitations:**

- a. This description is not intended to be an exhaustive list of all responsibilities, duties, skills, and behaviors of employees in this position.

3. **Employment Agreement:**

- a. This job description is not an employment agreement or contract.

4. **Job Description Modifications:**

- a. The Brownsburg Fire Territory reserves the exclusive right to alter this job description at any time, with or without notice.

5. **Chain of Command:**

- a. Refer to the **Territory's Organizational Chart** for additional details on the Chain of Command.

## Approval Signatures

| Step Description | Approver                 | Date    |
|------------------|--------------------------|---------|
|                  | Larry Alcorn: Fire Chief | 03/2025 |

Status **Active** PolicyStat ID **17378653**



Origination 11/2022  
Last Approved 01/2025  
Last Revised 01/2023  
Next Review 01/2026

Owner Larry Alcorn: Fire Chief  
Policy Area Policy

## 1330 - Job Description - Division Chief of Fire Training

**Job Title:** Division Chief of Fire Training  
**Department:** Career Staff  
**Reports To:** Deputy Chief of Operations  
**FLSA Status:** Exempt  
**Prepared By:** Brownsburg Fire Territory  
**Approved By:** Fire Territory Executive Board  
**Approved Date:**

### Minimum Job Requirements (Qualifications)

- Must meet qualifications of Captain.
- Must have IDHS Instructor II/III.
- Must have ten (10) years firefighting experience on a full-time fire department.

The Fire Chief may require attendance of any class as he/she deems necessary for the advancement of the training division of the Fire Territory.

### Job Summary

Develops and conducts fire training programs for Fire Territory, oversees department fire training, and regularly insures employees maintain proficiency on said programs. This individual must possess skills in emergency scene management and personnel management. In this position, administrative and budget knowledge is also important for future operation of the Territory. Scheduling flexibility will be required at times in the form of meetings, training sessions, and committee involvement. The Division Chief of Fire Training must maintain knowledge and compliance of Brownsburg Fire Territory Policies,

SOGs, structure and function of the Territory and local and county governments. This employee is required to be available for emergency responses and unanticipated difficulties outside of normal business hours. Transportation will be provided as part of the on-call function, as response may be necessary at any incident. The Division Chief of Fire Training is appointed and removed by the Fire Chief and serves at his/her discretion.

## Domains of Responsibilities

|                                 |                            |   |
|---------------------------------|----------------------------|---|
| Fire Training                   | Special Operations         | Administrative/Managerial                 |
| Budgeting                       | Emergency Medical Services | Public Relations                          |
| Apparatus/Equipment Maintenance | NFPA Regulations           | Workers Compensation Procedures           |
| Driver/Operator                 | OSHA Law                   | Self Contained Breathing Apparatus (SCBA) |

## Essential Duties

- Participate in all required department training, meetings, and activities.
- Comply with all department rules, regulations, policies, and SOGs.
- Communicate with members of the public and department personnel.
- Complete all required daily written and/or electronic records and communications.
- Ensure proper operational status of equipment and PPE before, during, and after an incident.
- Respond to emergency/non-emergency incidents.
- Operate department apparatus, appliances, and equipment.
- Provide basic and advanced life support to patients per certification level following established policies, protocols and guidelines as authorized by the medical director and the Brownsburg Fire Territory.
- Protect evidence of fire cause and origin from further disturbance.
- Prioritization of multiple projects, with several projects occurring simultaneously, often using the same resources.
- Planning for future needs, with input on budgets, training, and personnel plans.
- Organization and control of assigned resources and projects, with provision for appropriate documentation of procedures and lines of communication.
- Coordination and delegation both within and outside the Division, receiving and supplying resources and aligning projects and programs with those of other Divisions as needed for achievement of Fire Territory goals and objectives.
- Evaluation and modification of programs, projects, procedures and activities as needed to meet changing needs of the Fire Territory and the community in accordance with department mission.
- Perform other duties as assigned.

## Knowledge

- Knowledge of Fire Department rules, regulations, SOPs and/or SOGs.
- Knowledge of structure and function of the department.
- Knowledge of applicable local, state and federal laws and regulations.
- Knowledge of budgeting
- Knowledge of administrative investigation procedures, professional standards compliance, and employee management/discipline.
- Knowledge of fire suppression theories, strategy, tactics, methods, and procedures.
- Knowledge of fire prevention and public education.
- Knowledge of fire investigation procedures.
- Knowledge of emergency medical procedures and EMS protocols.
- Knowledge of communication systems and procedures.
- Knowledge of department software applications.
- Knowledge of emergency vehicle operations.
- Knowledge of employee health and safety programs and practices.
- Knowledge of safe use, care and maintenance of all department equipment.
- Knowledgeable at the appropriate level in the various aspects of Special Operations.
- Knowledgeable at the appropriate level of Haz-Mat Operations.

## Skills Requirements

- Physical skills sufficient for safe, efficient utilization of equipment and tools with or without PPE.
- Comprehension skills sufficient to receive, process, and appropriately respond to information presented in writing, verbally, or visually.
- Reading skills sufficient to read and comprehend printed information that would preclude the use of an interpreter, scanner, or other non-reading alternative.
- Mathematical skills sufficient to apply calculations and formulas to the task(s) at hand.
- Writing/typing skills sufficient to effectively complete all required department communications.
- Verbal skills sufficient to clearly and accurately communicate information.
- Grammar skills sufficient to clearly and accurately communicate written/typed information.
- Appropriate use and understanding of industry specific terminology.
- Skill sufficient to drive and operate fire apparatus.

## Abilities/Personal Characteristics

- Ability to make rapid decisions and perform complex and dangerous tasks in changing and

stressful conditions.

- Ability to follow orders, operate under guidance, and work in coordination with other members of a team to accomplish complex and dangerous tasks.
- Ability to function calmly, reliably, and according to training and protocols under conditions of extreme stress, with potential threat to life and health.
- Ability to carry out delegated responsibilities and tasks without continuous supervision.
- Ability to communicate in a calm, respectful manner, and clearly enough for understandable radio communication and face-to-face communications, with or without PPE.
- Ability to distinguish coordinates, utilize maps, and accurately distinguish address and street signs.
- Ability to comprehend written information, and to keep complete and accurate logs or records.

## Physical Requirements

- Visual acuity adequate to meet industry standards.
- Hearing acuity adequate to meet industry standards.
- Physical ability to speak clearly enough for understandable radio communications and face-to-face communications while in full PPE.
- Move across rough terrain and over/around obstacles for extended distances in or out of PPE.
- Grasp/carry/twist/turn tools, equipment, hose couplings, hydrant caps, pump fixtures, etc. in or out of PPE.
- Remain stable in precarious positions for extended periods of time in or out of PPE.
- Stand, walk, climb, stoop, bend, twist, squat, crawl in or out of PPE.
- Physical ability to reach above shoulders in or out of PPE.
- Reach below waist in or out of PPE.
- Push, pull and lift heavy individuals, objects, tools, equipment, etc. in or out of PPE.

## Working Conditions

- Operate normally on a Monday thru Friday schedule, however, longer hours may be required for training, meetings, or staffing needs.
- Operate in extreme weather conditions including but not limited to heat, humidity, cold, wind, rain, snow, sleet, ice, lightning.
- Operate in environments of loud noise, poor visibility, limited mobility, above ground heights, and in closed or confined spaces.
- Operate in states of mental and physical fatigue from extended periods of work and/or disrupted/deprived sleep.
- Operate in and around hazardous conditions such as but not limited to fire, smoke, electrical hazards, unstable structures, traffic hazards, chemical, biological and radiological hazards.

# Supervisory Responsibilities

- Responsible for the SCBA Program including the Shift SCBA Coordinators/Technicians
- Functional supervision of personnel during training evolutions and emergency incidents.

# Disclaimers

- This job description is intended to describe the general nature and level of work being performed by employees assigned to this job title.
- This job description is not intended to be construed as an exhaustive list of all responsibilities, duties, skills and behaviors of employees in this job.
- This job description is not an employment agreement or contract.
- The Brownsburg Fire Territory has the exclusive right to alter this job description at any time without notice.
- This job description is intended to describe the essential functions of the position that a qualified individual must be able to perform, either with or without reasonable accommodation.
- Refer to the Employee Handbook for further requirements of Job Descriptions.
- Any active applications for reciprocity will not count toward required licenses or certifications.
- Refer to the Territory's Organizational Chart for additional details on the Chain of Command.

# Approval Signatures

| Step Description | Approver                 | Date    |
|------------------|--------------------------|---------|
|                  | Larry Alcorn: Fire Chief | 01/2025 |

Status **Active** PolicyStat ID **16994430**



Origination 08/2024  
Last Approved 11/2024  
Last Revised 08/2024  
Next Review 02/2025

Owner Larry Alcorn: Fire Chief  
Policy Area General Orders

## General Order 2024-209 - Family Relationships and Nepotism

### PURPOSE (This general order supersedes policy 209 family or romantic relationships at work)

To establish a policy regarding "relatives" working together on the same shift or in administration within the Brownsburg Fire Territory. Indiana IC 36-1-20.2-8 defines "relative" as the employee's spouse, parent, step-parent, child, step-child, brother, sister, half-brother or sister, step brother, or sister, niece, nephew, aunt, uncle, daughter-in-law, son-in-law, or adoptive child which is considered the same as natural child. Some individuals may be grandfathered in. An individual employed by a unit on July 1st, 2012 is not subject to this chapter unless the individual has a break in employment with the unit as defined in IC 36-1-20.2-2. This policy prohibits improper relationships or activities that:

- Cause actual or perceived partiality or unfairness regarding employment benefits or conditions.
- The potential of improper use of rank or position for personal gain.
- May cause an adverse impact to the Territory.
- May reflect negatively on the organization if not managed properly.

### POLICY

- A. An employee of the territory shall not be hired, reinstated, reemployed, transferred, promoted, or demoted to a position that places him or her in a direct supervisory line of a relative. (see definition above per indiana IC code)
- B. A relative is considered in the direct line of supervision of and elected officer or employee if the elected officer or employee is in a position to affect the terms and conditions of the individual's

employment, including making decisions about work assignments, compensation, grievances, advancements, or performance evaluations.

- C. Employees with supervisory authority shall not abuse their authority by actions such as favoritism, harassment, discrimination, or mistreatment of employees. Supervisors are prohibited from having relationships beyond a normal professional or a friendly acquaintance with any employee under their direct supervision that may undermine their effectiveness as supervisors.
- D. This policy will not preclude any member from working overtime or trading shifts. In the event this occurs necessary steps shall be taken to prevent them from working at the same station.
- E. This policy does not preclude relatives from working on the same shift as long as they are not in the direct line of supervision of said relative. There must be a clear line of supervisory coverage in between relatives and above relatives, no exceptions.
- F. Example; firefighter or paramedic relative to officer (must have an officer in between). Relative to battalion chief (must be sent to another battalion chief or operations chief).

## PROCEDURE

- A. Employees will not be assigned to a position that places him or her either as a supervisor or subordinate of a relative.
- B. Employees with relatives on the job will be permitted to work on the same shift however not at the same fire house.
- C. A one shift accomodation will be considered for legacy hires to give the opportunity for situations such as father/son, father/daughter, mother/son, or mother/daughter to work together one time.

## Approval Signatures

| Step Description | Approver                 | Date    |
|------------------|--------------------------|---------|
|                  | Larry Alcorn: Fire Chief | 11/2024 |

Status **Active** PolicyStat ID **17378634**



Origination 07/2019  
Last Approved 01/2025  
Last Revised 12/2022  
Next Review 01/2026

Owner Larry Alcorn: Fire Chief  
Policy Area Policy

## 209 - Family and Romantic Relationships at Work

### PURPOSE

To establish a policy regarding immediate family members (civilian and sworn) working together on the same shift or in the same division within the Brownsburg Fire Territory. The Territory defines "Immediate Family" as the employee's spouse, child, step-child, mother, father, brother, sister, mother-in-law, and father-in-law. Relationships that involve or give the appearance of partiality, preferential treatment, or the improper use of rank or position for personal gain are strictly prohibited. This policy prohibits improper relationships or activities that:

- Cause actual or perceived partiality or unfairness regarding employment benefits or conditions.
- Involve the improper use of rank or position for personal gain.
- Ceate an actual or clearly predictable adverse impact to the Territory.
- Reflect negatively on the organization.

### POLICY

- A. An individual or employee of the Territory shall not be hired, reinstated, reemployed, transferred, promoted, or demoted to a position that places him or her in a direct supervisory line or otherwise permits them to participate in any action relative to a family member or members of his/her household or extended relationships.
- B. This prohibition shall include positions in which the duties involve access, review, verification, authorization, or approval of the transactions of family members, members of household or extended relationships in financial, personnel, purchasing, or other sensitive matters.
- C. Employees with supervisory authority shall not abuse their authority by actions such as favoritism, harassment, discrimination, or mistreatment of employees. Supervisors are

prohibited from having relationships beyond a normal professional or a friendly acquaintance with any employee under their direct supervision that may undermine their effectiveness as supervisors.

- D. This policy will not preclude any member from working overtime or trading shifts. In the event this occurs necessary steps shall be taken to prevent them from working at the same station.

## PROCEDURE

- A. Any employee who is assigned to a position that places him or her either as a supervisor or subordinate of a family member or member of his/her household or an extended relationship must notify the division supervisor immediately. Failure to do so could result in disciplinary action being taken.
- B. Employees with family members or members of his/her household or in an extended relationship will not be permitted to work on the same shift if at all possible.

## Approval Signatures

| Step Description | Approver                 | Date    |
|------------------|--------------------------|---------|
|                  | Larry Alcorn: Fire Chief | 01/2025 |